

16/02/2022

Business - Application for a premises licence to be granted under the Licensing Act 2003

Ref No. 1800271

Name of Applicant

Please enter the name(s) who is applying for a premises licence under section 17 of the Licensing Act 2003 and am making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

	We Are The Fair Ltd
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Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the

entertainment is provided by or on behalf of the health care provider;

o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together.

11. The application form must be signed.

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications

from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a

European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
 - o evidence of the applicant's own identity – such as a passport,

 - o evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and

 - o evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,

 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,

 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or

 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;

- (ii) any page containing the holder's photograph;

- (iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in

the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Premises Details

Application for a premises licence to be granted under the Licensing Act 2003

Non-domestic rateable value of premises in order to see your rateable value [click here](#) (opens in new window)

£	0.00
	Band D and E only applies to premises which uses exclusively or primarily for the supply of alcohol for consumption on the premises
	No

Premises trading name

	Peckham Rye Park & Common
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Postal address of premises or, if none, ordnance survey map reference or description

Do you have a Southwark postcode?	Yes
Address Line 1	Peckham Rye Park & Common
Address Line 2	Peckham Rye
Town	London
Post code	SE15 3UA
Ordnance survey map reference	
Description of the location	Victorian park and common with formal gardens
Telephone number	██████████

Applicant Details

Please select whether you are applying for a premises licence as

	a person other than an individual (limited company, partnership etc)
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If you are applying as an individual or non-individual please select one of the following:-

	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
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Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name - First Entry

	We Are The Fair Ltd
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Address - First Entry

Street number or building name	c/o Smith Cooper
Street Description	158 Edmund Street
Town	Birmingham
County	
Post code	B3 2HB
Registered number (where applicable)	09327525

Description of applicant (for example, partnership, company, unincorporated association etc)	Private Limited Company
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Contact Details - First Entry

Telephone number	[REDACTED]
Email address	[REDACTED]

Operating Schedule

When do you want the premises licence to start?

	02/06/2022
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If you wish the licence to be valid only for a limited period, when do you want it to end?

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General description of premises (see guidance note 1)

	<p>Victorian park and common with formal gardens, woodland, a lake, sports areas and a scenic cafe. This application will apply to a the entire park and common, however the specific area of the park or common to be used will be identified on a site plan to be agreed with the Local Authority in advance.</p> <p>This application will permit one event consisting of a three day electronic dance music festival and one or two events (lasting no more than three days in total) of a concert type (consisting of live and recorded music).</p>
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If 5,000 or more people are expected to attend the premises at any one time please use the drop down below to select the number.

	15000 to 19999
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Note 1

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.

Operating Schedule part 2

What licensable activities do you intend to carry on from the premises?

	(Please see sections 1 and 14 of the Licensing Act 2003 and schedule 1 and 2 of the Licensing Act 2003)
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Provision of regulated entertainment (Please read guidance note 2)

	a) plays
	b) films
	e) live music
	f) recorded music
	g) performance of dance
	h) anything of a similar description to that falling within (e), (f) or (g)

Provision of late night refreshment

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Supply of alcohol

	j) Supply of alcohol
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In all cases please complete boxes K, L and M.

A - Plays

Will the performance of a play take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	PLAYS MAY BE PERFORMED IN OPEN AIR OR WITHIN TENTED STRUCTURES. PLAYS MAY BE STAND-ALONE ENTERTANMENT OR PERFORMED AS PART OF A WIDER PROGRAMME. PLAYS MAY BE ACCOMPANIED BY AMPLIFIED MUSIC.
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Standard days and timings for Plays (Please read guidance note 7)

Day	Start	Finish
Mon	11:00	22:00
Tues		
Wed		
Thur	11:00	22:30

Fri	11:00	22:30
Sat	11:00	22:30
Sun	11:00	22:00

State any seasonal variations for performing plays (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed. (Please read guidance note 6)

	SUNDAYS PRIOR TO BANK HOLIDAY MONDAYS WILL CEASE AT 22:30
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

B- Films

Will the exhibition of films take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	FILMS MAY BE SHOWN IN OPEN AIR OR WITHIN TENTED STRUCTURES. EVENTS AND PERFORMANCES MAY BE FILMED AND SHOWN ON SCREENS. SCREENS MAY ALSO SHOW ARTIST SUPPORTING MATERIAL. SHORT FILMS, LIVE VISUAL/VIDEO PERFORMANCES, FEATURE FILMS AND MAY BE ACCOMPANIED BY AMPLIFIED MUSIC.
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Standard days and timings for Films (Please read guidance note 7)

Day	Start	Finish
Mon	11:00	22:00
Tues		
Wed		
Thur	11:00	22:30
Fri	11:00	22:30

Sat	11:00	22:30
Sun	11:00	22:00

State any seasonal variations for the exhibition of films (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed. (Please read guidance note 6)

	<p>SUNDAYS PRIOR TO BANK HOLIDAY MONDAYS WILL CEASE AT 22:30. THE EXTENSION OF THE TERMINAL HOUR BY 15 MINUTES ON ANY GIVEN DAY IN ACCORDANCE WITH CONDITION 7. 7. Operational Hours – The PLH, where agreed in advance with the Licensing Authority, Police and Environment Protection Team, will have the ability to extend the terminal hour of regulated entertainment by an additional 15 minutes to assist with a safe and controlled egress of attendees. This extension will only be used by the PLH in exceptional circumstances following risk assessment.</p>
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- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

E - Live Music

Will the performance of live music take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	<p>LIVE MUSIC MAY BE PERFORMED IN OPEN AIR OR WITHIN TENTED STRUCTURES. LIVE PERFORMANCES OF BOTH AMPLIFIED AND UN-AMPLIFIED MUSIC ON STAGES.</p>
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Standard days and timings for Live Music (Please read guidance note 7)

Day	Start	Finish
Mon	11:00	22:00
Tues		
Wed		

Thur	11:00	22:30
Fri	11:00	22:30
Sat	11:00	22:30
Sun	11:00	22:00

State any seasonal variations for the performance of live music (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed. (Please read guidance note 6)

	<p>SUNDAYS PRIOR TO BANK HOLIDAY MONDAYS WILL CEASE AT 22:30 THE EXTENSION OF THE TERMINAL HOUR BY 15 MINUTES ON ANY GIVEN DAY IN ACCORDANCE WITH CONDITION 7. 7. Operational Hours – The PLH, where agreed in advance with the Licensing Authority, Police and Environment Protection Team, will have the ability to extend the terminal hour of regulated entertainment by an additional 15 minutes to assist with a safe and controlled egress of attendees. This extension will only be used by the PLH in exceptional circumstances following risk assessment</p>
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

F - Recorded Music

Will the playing of recorded music take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	<p>RECORDED MUSIC MAY TAKE PLACE IN OPEN AIR OR WITHIN TENTED STRUCTURES. PERFORMANCES OF RECORDED MUSIC BY ARTISTS. RECORDED MUSIC MAY ALSO BE PLAYED BETWEEN OTHER ENTERTAINMENTS AND MAY ALSO ACCOMPANY OTHER ENTERTAINMENTS.</p>
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Standard days and timings for Recorded Music (Please read guidance note 7)

Day	Start	Finish
Mon	11:00	22:00

Tues		
Wed		
Thur	11:00	22:30
Fri	11:00	22:30
Sat	11:00	22:30
Sun	11:00	22:00

State any seasonal variations for playing recorded music (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed. (Please read guidance note 6)

	<p>SUNDAYS PRIOR TO BANK HOLIDAY MONDAYS WILL CEASE AT 22:30 THE EXTENSION OF THE TERMINAL HOUR BY 15 MINUTES ON ANY GIVEN DAY IN ACCORDANCE WITH CONDITION 7. 7. Operational Hours – The PLH, where agreed in advance with the Licensing Authority, Police and Environment Protection Team, will have the ability to extend the terminal hour of regulated entertainment by an additional 15 minutes to assist with a safe and controlled egress of attendees. This extension will only be used by the PLH in exceptional circumstances following risk assessment.</p>
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- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

G - Performances of Dance

Will the performances of dance take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	<p>DANCE MAY BE PERFORMED IN OPEN AIR OR WITHIN TENTED STRUCTURES. DANCE MAY OR MAY NOT BE PERFORMED AS PART OF THE EVENTS. OTHER ENTERTAINMENTS MAY ENCOURAGE THE AUDIENCE TO PARTICIPATE IN DANCE. DANCE MAY BE ACCOMPANIED BY AMPLIFIED MUSIC.</p>
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Standard days and timings for Performance of dance (Please read guidance note 7)

Day	Start	Finish
Mon	11:00	22:00
Tues		
Wed		
Thur	11:00	22:30
Fri	11:00	22:30
Sat	11:00	22:30
Sun	11:00	22:00

State any seasonal variations for the performance of dance (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed. (Please read guidance note 6)

	<p>SUNDAYS PRIOR TO BANK HOLIDAY MONDAYS WILL CEASE AT 22:30 THE EXTENSION OF THE TERMINAL HOUR BY 15 MINUTES ON ANY GIVEN DAY IN ACCORDANCE WITH CONDITION 7.</p> <p>7. Operational Hours – The PLH, where agreed in advance with the Licensing Authority, Police and Environment Protection Team, will have the ability to extend the terminal hour of regulated entertainment by an additional 15 minutes to assist with a safe and controlled egress of attendees. This extension will only be used by the PLH in exceptional circumstances following risk assessment.</p>
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

H - Anything of a similar description to that falling within (e), (f) or (g)

Please give a description of the type of entertainment you will be providing

	FUNFAIR, COMEDY, MC, HOST, COMPERE AND THE LIKE.
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Will the entertainment take place indoors or outdoors or both? (Please read guidance note 3)

	Both
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Please give further details here (Please read guidance note 4)

	FUNFAIR, COMEDY, MC, HOST, COMPERE AND THE LIKE.
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Standard days and timings for Anything of a similiar description to that falling within (e), (f) or (g) (Please read guidance note 7)

Day	Start	Finish
Mon	11:00	22:00
Tues		
Wed		
Thur	11:00	22:30
Fri	11:00	22:30
Sat	11:00	22:30
Sun	11:00	22:00

State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed. (Please read guidance note 6)

	SUNDAYS PRIOR TO BANK HOLIDAY MONDAYS WILL CEASE AT 22:30
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3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

J - Supply of Alcohol

Will the supply of alcohol be for consumption (Please read guidance note 8)

	On the premises
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Standard days and timings for Supply of alcohol (Please read guidance note 7)

Day	Start	Finish
Mon	11:00	21:30
Tues		

Wed		
Thur	11:00	22:00
Fri	11:00	22:00
Sat	11:00	22:00
Sun	11:00	21:30

State any seasonal variations for the supply of alcohol (Please read guidance 5)

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Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed. Please list, (Please read guidance note 6)

	SUNDAYS PRIOR TO BANK HOLIDAY MONDAYS WILL CEASE AT 22:00
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Please download and then upload the consent form completed by the designated proposed premises supervisor

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5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

Premises Supervisor

State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (Please see declaration about the entitlement to work in the check list at the end of the form)

Full name of proposed designated premises supervisor

First names	Robert James
Surname	Dudley

DOB

Date Of Birth	
---------------	--

Address of proposed designated premises supervisor

Street number or Building name	████
Street Description	██████████
Town	██████
County	
Post code	██████

Personal licence number of proposed designated premises supervisor, if any,

Personal licence number (if known)	████
Issuing authority (if known)	██████████████████

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (Please read guidance note 9)

	NONE N/A
--	----------

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

L - Hours premises are open to public

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Hours premises are open to the public (standard timings Please read guidance note 7)

Day	Start	Finish
Mon	11:00	23:00
Tues		
Wed		
Thur	11:00	23:30
Fri	11:00	23:30
Sat	11:00	23:30
Sun	11:00	23:00

State any seasonal variations (Please read guidance note 5)

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Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed. Please list, (Please read guidance note 6)

	SUNDAYS PRIOR TO BANK HOLIDAY MONDAYS WILL CLOSE AT 23:30.
--	--

M - Steps to promote four licencing objectives

a) General - all four licensing objectives (b,c,d,e) (Please read guidance note 10)

	<ol style="list-style-type: none"> 1. This Licence will permit a maximum of 6 event days per year (Thursdays, Fridays, Saturdays, Sundays or Mondays only). 2. Thursdays and Mondays would only apply to Bank Holidays (where each Thursday and/or Monday were recognised Bank Holidays). 3. Events will take place over a maximum of three occasions throughout the year, with the maximum duration being 4 days. 4. The exact date of each event will be presented to the Local Authority and Safety Advisory Group (SAG) and agreed with the Parks and Events Team at least 12 weeks in advance. 5. The exact site layout (indicating locations where Licensable activities will take place, the location of sanitation facilities, the number and location of emergency exits etc) and location within the wider park and common will be presented to the Local Authority and Safety Advisory Group (SAG) and agreed with the Parks and Events Team at least 6 weeks in advance. 6. The exact capacity for each event would be agreed with the Local Authority and SAG at least 12 weeks in advance. 7. Operational Hours – The PLH, where agreed in advance with the Licensing Authority, Police and Environment Protection Team, will have the ability to extend the terminal hour of regulated entertainment by an additional 15 minutes to assist with a safe and controlled egress of attendees. This extension will only be used by the PLH in exceptional circumstances following risk assessment. 8. Each and every event would be presented individually to the SAG. 9. A Challenge 25 Policy will be in operation at all bars. Clear signage will be in place informing customers of this policy. A Personal Licence Holder will ensure that all staff are briefed on the acceptable forms of ID. 10. Events will be categorised as either '18+ Only' or 'Family Friendly' 11. Events categorised '18+ Only' will be advertised as operating a 'No ID, No Entry' Policy to guests, details of which will be included in the Event Safety Management Plan (ESMP). Challenge 25 will also be in operation at the entrance to the event. 12. Events categorised 'Family Friendly' will feature a comprehensive Child Welfare Policy which will be detailed in the ESMP. 13. Events will be ticketed and open to ticket holders only. 14. The event organisers shall have a means of counting in the people entering the event site to ensure that they are able to provide on request, the number of people on site at any point in time to authorised officers of Southwark Council. 15. Locked amnesty bins shall be provided for the disposal of alcohol and other waste. 16. An event and site-specific Event Safety Management Plan will be developed and shared with the Licensing Authority and SAG. 17. The ESMP will include details on the following subjects: Event Risk Assessments, Event Schedule, Site Plan, Fire Risk Assessment, Security & Crowd Management Plan, Drugs Policy, Liquids Policy, Alcohol Management Plan, Traffic Management Plan, Egress / Dispersal Plan, Waste Management Plan, Medical Management Plan, Adverse Weather Plan, Crisis Communication Plan, Noise Management Plan, Sanitation Plan, Child Welfare/Vulnerable Persons Policy. These documents will be 'living documents' which will be reviewed and revised in the planning phases of the events. 18. The premises will be run in accordance with the event management plan submitted 19. The written dispersal policy shall be kept at the premises with the licence and made available for inspection by authorised council officers or the police. All relevant staff shall be trained in the implementation of the dispersal policy
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b) the prevention of crime and disorder

	<p>20. A suitable and experienced security and stewarding company will be appointed to ensure public safety and to prevent crime and disorder.</p> <p>21. The ESMP Security & Crowd Management Plan (CMP) will outline the number, position and roles of the Security and Stewarding staff working at the event.</p> <p>22. The CMP will outline the details of the level of search on entry to be implemented.</p> <p>23. Searches will be carried out by SIA Registered staff of the same sex.</p> <p>24. The Drugs Policy will include New Psychoactive Substances (NPS) and No2/NOS/Nitrous Oxide. No2 will not be permitted on site and any found on entry will be confiscated.</p> <p>25. Entry to the festival will operate in line with the Drugs Policy. During the entry process, should persons be found with quantities of controlled substances or NPS in excess of those specified in the Drugs Policy will be refused entry and the Police informed immediately.</p> <p>26. Anyone found with an offensive weapon on entry will be refused admittance and the Police informed immediately.</p> <p>27. Each bar on site shall have a dedicated bar manager or supervisor and team who shall be conversant with the requirements and responsibilities for the sale of alcohol and shall be given written designation of their responsibilities.</p> <p>28. The DPS, or their authorised representative, shall brief all bar staff on their responsibilities under the Licensing Act 2003 before each event. A record of this briefing shall be kept on site.</p> <p>29. All drinks shall be sold in either opened cans, PET containers or decanted into polycarbonate vessels. No glass drinking vessels will be permitted into the public festival arena. Glass bottles will be retained behind bars for disposal.</p>
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c) public safety

	<p>30. An event and site-specific Risk Assessment and Fire Risk Assessment will be undertaken and implemented.</p> <p>31. The Premises Licence Holder (PLH) shall carry out a suitable and sufficient Medical Risk Assessment as well as use the "purple guide" and HSG195 to determine the level of First Aid provision for the event, such that there is no undue demand on National Health Service resources.</p> <p>32. All EMERGENCY EXITS, TOILETS AND FIRST AID POSTS shall be clearly indicated by means of signage, such that it is visible to attendees.</p> <p>33. The appropriate type and number of firefighting equipment shall be provided throughout the site. Locations and numbers will be specified in the ESMP.</p> <p>34. A queuing system will be designed and implemented at the main entrance to minimise waiting time whilst maintaining crowd safety</p> <p>35. Crowd Management Stewards tasked with entry lane queue management will wear Hi-Visibility tabards</p> <p>36. Loudhailers will be available to assist Stewards in providing information to customers regarding delays and other pertinent information</p> <p>37. Stewards and Marshals will be deployed to manage the egress phase of the events. These Stewards and Marshals will wear Hi-Visibility tabards. The number, role and position of these staff will be detailed in the ESMP and relevant appendices and assessed dynamically on-site by the PLH.</p> <p>38. The ESMP will consider any service disruptions to local rail services and any subsequent rail replacement bus services.</p> <p>39. The ESMP will be submitted to the Licensing Authority and other members of the SAG a minimum of 12 weeks prior to the event.</p> <p>40. The Traffic Management Plan (TMP) will be developed following consultation with Southwark Highways and Parking departments as well as TfL. The TMP will be adhered to during the event.</p>
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d) the prevention of public nuisance

	<p>41. No waste glass or similar items shall be disposed of ("bottling out") between the hours of 20:00 – 08:00</p> <p>42. The PLH will be required to employ a noise control consultant who shall</p>
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	<p>produce a Noise Management Plan (NMP).</p> <p>43. The Noise Management Consultant will carry out a test of the noise sources prior to the event. The tests shall be conducted at a distance of 1m from the façade of the the nearest noise sensitive premises.</p> <p>44. THE PLH will ensure an officer from Environmental Protection Team (EPT) is invited to the proposed sound tests prior to the event (preferably one day before the event).</p> <p>45. The PLH shall ensure that all reasonable requests from the Council Officers are complied with.</p> <p>46. The details of two contact telephone numbers, including a mobile telephone number, permanently staffed during performances, will be made available to council officers prior to the event(s).</p> <p>47. At least one week prior to the beginning of the event, a leaflet drop is to be made to households in the immediate area. The leaflet is to include a timetable and description of each performance and the contact telephone numbers.</p> <p>48. The PLH should ensure that the music noise level limits proposed in the noise management plan are not exceeded during the event. These limits shall be subject to review during this event and future events if EPT are to receive a substantiated noise complaint at any point during the event.</p> <p>49. The PLH will ensure that regular checks are to be carried out at a distance of 1m from the façade of the nearest noise sensitive locations to the event (e.g. houses, residential homes, churches as described in the NMP) to monitor the noise and ensure that the limits agreed are not exceeded.</p> <p>50. The volume of all sound equipment on site shall be the responsibility of the Noise Management Consultant appointed by the PLH.</p> <p>51. No additional sound equipment (other than that described in the ESMP/NMP) shall be used on site without the prior agreement of the council's EPT and the appointed Noise Management Consultant.</p> <p>52. The appointed Noise Management Consultant shall continually monitor noise levels at the sound mixer position and instruct the sound engineer accordingly to ensure that the above noise limits are not exceeded. The Council shall have access to the results of the noise monitoring at any time.</p> <p>53. The PLH shall have in place an arrangement (contract) with a reputable Waste Management Company to manage the event site and externally affected areas for the duration of the event and a post event clean up.</p>
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e) the protection of children from harm

	<p>'18+ Events':</p> <p>54. The event will be a ticketed, 18+ music festival.</p> <p>55. No person under the age of 18 will be permitted to enter the event site.</p> <p>56. The event will be advertised as operating a 'No ID, No Entry' Policy.</p> <p>57. A Challenge 25 policy will be in force at all festival bars.</p> <p>58. A Child Welfare and Vulnerable Person procedure will be in place and will be detailed in the ESMP. This will outline action to be taken in the event that under 18's attempt to gain entry to the event or are discovered within the event perimeter.</p> <p>'Family Friendly Events':</p> <p>59. Parents/Carers will be responsible for their children whilst on site and will be advised that they should supervise their children at all time.</p> <p>60. Any child or young person under the age of 18 must be accompanied by an adult (over the age of 21).</p> <p>61. Each adult will be allowed to be responsible for a maximum of 3 children or young people (u18).</p> <p>62. Wristbands will be provided on entry to all children to allow parents/carers to write their phone number on the inside of the wristband.</p> <p>63. A dedicated Lost Children point will be set up and staffed by DBS checked staff (minimum of 2 on duty).</p> <p>64. A Challenge 25 policy will be in force at all festival bars.</p> <p>65. A Child Welfare and Vulnerable Person procedure will be in place and will be detailed in the ESMP.</p>
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Guidance note 10

Please list here steps you will take to promote all four licensing objectives together.

Please upload a plan of the premises

	Licensed-Plan.pdf
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Please upload any additional information i.e. risk assessments

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Checklist

	I have enclosed the plan of the premises. I understand that if I do not comply with the above requirements my application will be rejected. I understand that I must now advertise my application (In the local paper within 14 days of applying
--	--

Home Office Declaration

Please tick to indicate agreement

	<input type="checkbox"/> I am a company or limited liability partnership
--	--

Declaration

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership]

I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work.

I/We hereby declare the information provided is true and accurate.

I agree to the above statement

	Yes
PaymentDescription	<input checked="" type="checkbox"/>
PaymentAmountInMinorUnits	<input type="checkbox"/>
AuthCode	<input type="checkbox"/>
LicenceReference	<input type="checkbox"/>
PaymentContactEmail	<input type="checkbox"/>

Please provide name of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If completing on behalf of the applicant, please state in what capacity.

Full name	Robert James Dudley
Date (DD/MM/YYYY)	16/02/2022
Capacity	Director

Where the premises licence is jointly held, enter the 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (guidance note 13). If completing on behalf of the applicant state in what capacity

Full name	
Date (DD/MM/YYYY)	16/02/2022
Capacity	

Contact name (where not previously given) an address for correspondence associated with this application (please read guidance note 14)

Contact name and address for correspondence	[REDACTED]
Telephone No.	[REDACTED]
If you prefer us to correspond with you by e-mail, your email address (optional)	[REDACTED]

GUIDANCE NOTES

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

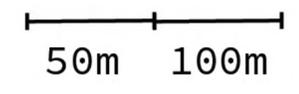
The information you provide will be used fairly and lawfully and Southwark Council will not knowingly do anything which may lead to a breach of the Data Protection Act 1998.



Peckham Rye Park & Common
Peckham Rye
London SE15



TQ 34708 75056
TQ347750
X (Easting) 534708
Y (Northing) 175056
51°27'30"N
000°03'45"W
51.458461
-0.062438948
W3W:///from.spark.prep



GALA Festival 2022



CROWD MANAGEMENT PLAN

PECKHAM RYE COMMON, PECKHAM RYE, LONDON 02.06.22 – 04.06.22

VERSION:	DATE:	AUTHOR:	CHECKED BY:	DETAILS:
DRAFT V1.0	03/02/2022	CLIVE CHIPPER	SARAH TEW	DRAFT FOR REVIEW
DRAFT V1.1	28/03/2022	CLIVE CHIPPER	ROB DUDLEY	MINOR AMENDS

THURSDAY 2 JUNE 2022 – SATURDAY 4 JUNE 2022

CONFIDENTIAL

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DRAFT

1. GALA FESTIVAL – PECKHAM RYE COMMON

Peckham Rye Common
Strakers Road
London
SE15 3UA

51.45981985089677, 0.06393255773170577
51° 27' 35.35 N
0° 3' 50.1588 W

W3W: ///racing.birds.baking

Due to proposed flood alleviation works at Peckham Rye Park, the event will take place on Peckham Rye Common in 2022, with the intention to move back to Peckham Rye Park in subsequent years.

It has also been indicated that additional flood alleviation works are likely to be taking place at the north western end of Peckham Rye Common at the time of the event. These have been considered in compiling this plan.

As GALA is taking place on 'Common Land', as part of the booking process, we have already received confirmation from Southwark's Events and Parks teams that Secretary of State's consent for use of the spaces is not required in this instance.

2. KEY PERSONNEL

Name	Role	Telephone	Email
Yasmin Gallett	Event Director		
Lana Eworthy	Production Manager		
Christian Rose	Safety Advisor		
James Smith	Site Manager		
James Windsor	Head of Security		
Charles Smith	Southwark Events		
Anne Whyte	Southwark Events		
Wesley McArthur	Southwark Licensing		
James Smiths	DPS		
Jules Mackness	Production Coordinator		
Paul Sadington	Event Medical Manager		
Philip Holmes	London Metropolitan Police		
Trevor Jenner	Transport for London		
Darren O'Rourke	London Ambulance Service		
Nicholas	London Fire Brigade		

3. EVENT INFORMATION

This information is based on observances of crowds at events of a similar nature and from information provided by artist management.

GALA is a three-day independent music, culture and arts festival which showcases the best food, drink and music from South East London and the surrounding areas. Now in its sixth edition, in 2022, it will take place over three days.

The maximum capacity of the event will be 9999 on each day. This includes artists, crew and contractors. The event is open to over 18's only with tickets available from Resident Advisor pre-event and from an onsite box office operating from 11:30 on event days should it not be sold out.

Thursday 2 June 2022

11:30 23:00

Approximately 7000 8000 ticket holders on site plus 500 artists, crew and contractors.

The majority of the audience age range is expected to be 21 55 with a 44/56 F/M split. Experience from previous events would indicate the audience are likely to be compliant with violence and disorder highly unlikely.

Recreational drug use may occur, alcohol not anticipated to be consumed in excess by large numbers of the audience. The event is considered Low Risk overall.

Thursday's event and programme are aimed more at the local community and residents. To encourage engagement and participation in the festival, in 2022 an increase of resident's tickets will be on offer to a wider catchment area.

Friday 3 June 2022 and Saturday 4 June 2022

11:30 23:00

Approximately 9000 ticket holders plus 600 artists, crew and contractors on site

The majority of the audience age range is expected to be 21 40 with a 44/56 F/M split. Experience from previous events would indicate the audience are likely to be compliant with violence and disorder highly unlikely.

Recreational drug use to be expected in a portion of the audience, alcohol may be consumed in excess by a portion of the audience. This event is considered to be Low to Medium Risk.

Reflecting club culture, the main stage will feature a variety of headline acts. The second stage will predominantly showcase local DJs / acts with the remaining performance spaces focusing on world music with influences from a diverse range of sub genres.

4. INGRESS

3.1 Site entry - With somewhere in the region of 90% of the audience coming from London and between 22% and 25% from South East London postcodes, the festival is well served by public transport with easy access to both train stations and numerous bus services. For full details please see section 6 below.

3.2 Queue lanes - At the entrance to the event, an entrance marquee and queue lanes will be installed using Crowd Control Barrier/Pedestrian Barrier (CCB/PED).

The entrance is 33m wide. Using a width of 1.5m per lane, this allows for 22 lanes to be installed. If we discount 1 lane for exit/ejections and an additional 'dead' lane for medical issues/response, then we are able to operate 20 entrance lanes.

Lanes will be a minimum length of 46m. Based on 20 lanes of this length, this gives an approximate holding area of 1380 m², giving sufficient space to accommodate 4140 persons at any one time (based on a crowd density of 3 persons per m²).

Signage will be installed to inform customers of the nature of the lanes for example, General Admission, No Bag (Fast Track).

3.3 Searching - A search of all bags will be required. A full list of prohibited items will be displayed on entry. Based on experience at similar events, it is anticipated that some of the audience will bring a bag of some description with them. Therefore, it will be necessary to allow sufficient time to conduct a search of all attendees.

The search policy for this event and audience has been agreed as follows:

100% bag search

100% search of persons (pockets emptied, metal detection wand, pat down)

3.4 Ingress/Peak ingress - Gate opening times will be advertised as 11:30 on each show day. Based on previous events, it can be anticipated that the busiest period for arrival will be between 14:00 and 16:00 on all days. If we assume that a gradual ingress occurs from 11:30 until doors close (suggested 20:00), then there are two distinct phases of customer entry; Ingress and Peak Ingress.

Ingress 11:30 14:00, 16:00 20:00 (6.5 hrs)

Peak Ingress 14:00 16:00 (2 hrs)

3.5 Ingress flow rates/Search times - We will base calculations on the following average search times

Ingress (100% bag search, 100% search of persons) 30 seconds per person

Peak Ingress (100% bag search, 1:5 random search of persons) 10 seconds per person

Ingress (hourly):

60 minutes / 30 seconds per person = 120 persons per hour

20 Lanes x 120 = 2400 persons per hour

Total Ingress Capacity:

Ingress (6.5 hrs based on a flow rate of 120 persons per lane, per hour) = 15600

As this amount is more than sufficient to process the entire audience within this timeframe, there is no need to reduce the search regime during the peak ingress phase of the event. As such, a full 100% bag and 100% search of persons will take place at all times.

3.6 Contingency - In the event that additional capacity was required for ingress, then the exit and dead lanes could temporarily be utilised. This would allow an additional 240 persons per hour (Ingress phase) or 720 persons per hour (Peak Ingress phase).

However, as we have already demonstrated there is more than sufficient capacity to process the entire audience during 6.5hrs using the Ingress Phase search times, it is therefore highly unlikely that this contingency will need to be utilised.

3.7 Entrance Staffing - In order for the Ingress and Peak Ingress phases of the event to run smoothly, it will be necessary to ensure a sufficient number of suitable staff are on duty at the entrance marquee. It is recommended that there is a good mix of M/F SIA staff to allow appropriate searching. Search lanes will be signed to signal which lanes have M and F servers so that attendees can select the appropriate lane.

At least 1 member of SIA staff will be required per entrance lane to deal with customer searches. A further 1 Ticket Scanning Steward per lane will also be required. Additional stewards to assist with wayfinding, directions and information should also be present. An entrance Security Supervisor is also recommended along with the presence of an experienced Gates Manager from the Production Team.

5. CIRCULATION

Based on the current site plan (See Appendix B) there is IRO 28802 m² of unobstructed floorspace available within the main event area. This excludes entertainment stages. Using a recognised acceptable crowd density of 1 person per m², we can therefore accommodate an audience size of 28802.

The maximum capacity on each day of this event will be 9999. As such, we can demonstrate that there is more than sufficient space within the event footprint for the audience to be safely accommodated.

The event layout has been designed in such a way that there a good spread of event infrastructure (bars, catering units and toilets) across the site.

6. EGRESS

Following last entry to the event (20:00) the entrance marquee and entrance lanes will be reconfigured for egress. Pedestrian barrier will be moved to each side of the entrance (exit) marquee, creating one central exit channel. It is recommended the central exit channel measure 12m wide.

If we assume the audience egressing through the channel are moving at a rate of 66 persons per meter, per minute then egress times for each day are as follows:

Maximum capacity 9999 Total audience out of event site IRO **13 minutes**

If the same calculations are made using a flow rate of 82 persons per meter, per minute then the egress times are as follows:

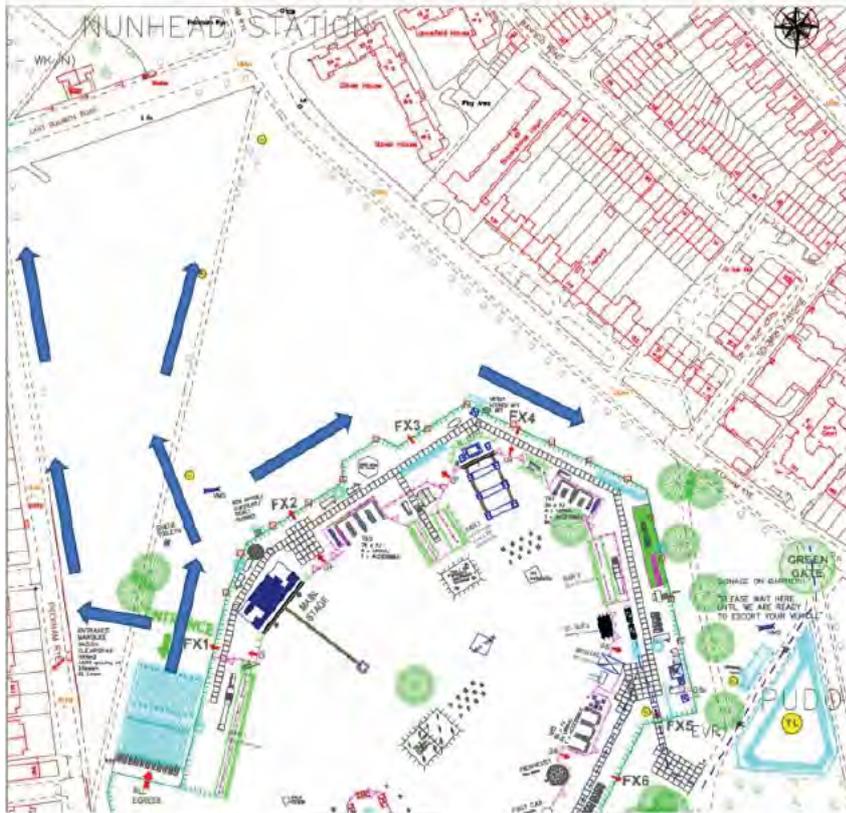
Maximum capacity 9999 Total audience out of event site IRO **11 minutes**

The festival will be operating a phased closure to minimise the impact on local transport links and the number of pedestrians leaving the event at one time.

Thursday 2nd June	Friday 3rd June	Saturday 4th June
Main Stage will close at: 22:30	Main Stage will close at: 22:30	Main Stage will close at: 22:30
Stage 2 will close at: 22:30	Stage 2 will close at: 22:30	Stage 2 will close at: 22:30
Stage 3 will close at: 22:15	Stage 3 will close at: 22:15	Stage 3 will close at: 22:15
Stage 4 will close at: 21:45	Stage 4 will close at: 21:45	Stage 4 will close at: 21:45
Bars will close at: 22:00	Bars will close at: 22:00	Bars will close at: 22:00
Caterers will close at: 22:15	Caterers will close at: 22:15	Caterers will close at: 22:15

By operating a phased closure, some customers will begin exiting the event from 21:45. Based on experience from previous events, we anticipate maximum of 75% of the original audience being on site at the time peak egress begins at 22:30. This percentage equates to 7500 persons.

Following departure from the event site via the main entrance/exit marquee, the audience will be directed in one of two directions by means of VMS, signage and supporting SIA and stewards.



Those wishing to use the PUDO will be directed to the right to walk around the northern perimeter of the site the PUDO being situated just off Peckham Rye East (off Strakers Road) outside the eastern perimeter of the site.

Those heading for Peckham Rye Station and transport connections will be directed left to follow the pavement on Peckham Rye West. There will be a combination of Met and/or Ped barrier installed on the eastern pavement of Peckham Rye West to prevent audience spilling into the road on egress. It is recommended that this be run along the full length of the road to the traffic signal-controlled junction of Peckham Rye West and East Dulwich Road. This will result in egress being contained for the most part on the common.

The junction of East Dulwich Road and Peckham Rye West will feature controlled temporary traffic signals which will be managed by Ch 8 Traffic Marshals from the Last Mile to facilitate a safe crossing of the road. Additionally, the two Zebra crossings on Peckham Rye West will be staffed by CSAS staff from The Last Mile.

Should the pavement on Peckham Rye West become particularly busy, there is a contingency to direct customers straight across the Common towards the junction of East Dulwich Road and Peckham Rye East.

The path across the common has permanent lighting but additional tower lights will be put in place as required. This path runs to the existing traffic signal-controlled junction of Peckham Rye East and East Dulwich Road, which will be staffed with a combination of Traffic Marshals and Security staff.

The Last Mile will be managing both signalled crossings and will have the facility to hold them at the pedestrian green loop for longer than usual, if required. They will be supported by SIA and/or stewards.

Further information and confirmation of the proposed flood alleviation works on Peckham Rye Common are currently being sought from the Parks Team. However, should they be in progress during the festival, it is anticipated the works will be securely fenced and protected throughout. However, additional SIA and/or stewards will be positioned to guide

audience around the works (it should be noted that the egress paths referred to above run either side of the location of the proposed works).

SIA Security & stewards, Traffic Marshals and CSAS Staff will be positioned at key locations including crossing points on the exterior of the event site. Staff in these positions will guide customers leaving the site to minimise potential for overcrowding, defuse conflict and reduce noise and disruption to the local residents. In 2022, we will look to incorporate additional security and stewarding positions further towards local transport hubs and Peckham Rye Station to provide a presence of authority and reduce the risk of antisocial behaviour. Security teams will proceed to follow the final guests leaving the venue down to Peckham Rye to monitor the guests and reduce the risk of any issues occurring.

Staff stationed on the exterior routes will inform Event Control of how busy the pavements, crossing points and PUDO are and will establish if there is a need to stagger/hold/pulse the release of audience members within the site foot print to alleviate pressure on exit routes, or utilise the alternative route across the Common. This may only be for a short period of time such as 30 seconds to a minute or so.

Security and Event Stewards will be posted at various points along the egress route to ensure the integrity of the area and provide 'Way-Finding' advice on Egress.

7. AFTER PARTY AND VENUE

GALA are considering an after party for each event day. We are awaiting details of location and timings but in 2021 this took place at Bussey Building, approximately 0.8 miles from site and ran until 04:30.

8. TRANSPORT LINKS

Bus: To/from Peckham Rye 12, 37, 63, 78, 197, 343, 363, 484, P12, N63, N343

To/from Lordship Lane 112, 176, 185, 40, 312, P4, P13

Train: The nearest train stations are at Peckham Rye Park (1 mile/20 min walk) or Honor Oak Park (1.1 miles/22 min walk). Alternatively, there are other stations relatively close by at Queens Road Peckham, Nunhead and East Dulwich.

Car: All customers will be advised to use public transport. There is no car parking at the event.

PUDO (Pick Up/Drop Off Point): A suitable 'Pick Up/ Drop Off' (PUDO) location has been agreed with the relevant authorities including Southwark Highways, Southwark Events, Southwark Parks, and our traffic management company. This will be located off Strakers Road.

The PUDO will be managed, by The Last Mile, a professional Traffic Management company as well as TFL Carriages approved company 'London Taxi Marshal' who manage Private Hire Vehicles (PHV) and Black Cabs/ Hackney Carriage.

London Taxi Marshal and stewards from The Last Mile will create a queue system for PHV's and Hackney Carriages, at the PUDO. The marshals will queue event goers, pairing them with the correct PHV or Hackney Carriage.

SIA support will be available if required.

9. EMERGENCY EVACUATION

Within the event site perimeter (Steel Shield) there will be 9 Emergency Exits at a width of 4.8m each installed, totalling 43.2m. These will be staffed at all times that the public are on site and will be kept clear and free from obstruction.

In addition to these exits, there is the main entrance (33m).

For evacuation capacity purposes, we will use a flow rate of 66 persons per meter, per minute and an evacuation time of 7 minutes (open air, normal risk).

Available Exit Width: $33\text{m} + (9 \times 4.8\text{m}) = 76.2\text{m}$

Discount largest exit: $76.2\text{m} - 33\text{m} = 43.2\text{m}$

Also discount 2 further exits: $43.2\text{m} - (2 \times 4.8\text{m}) = 33.6\text{m}$

Adjustment for the 1055mm rule: $33.6/1.05 = 32\text{m}$

$66 \times (32\text{m} \times 7) = 14784$

Each exit can safely evacuate 316 persons per minute, 2217 persons in 7 minutes.

In total, the 7 exit gates can accommodate 2112 persons per minute, 14784 persons in 7 minutes.

10. INFRASTRUCTURE

7.1 Fencing / Barrier - A mix of Steel Shield, Heras fencing and crowd control barriers will be used for securing the event and defining audience/back of house areas.

Steel Shield will be used to define the event perimeter. This will be suitably braced.

Heras fencing will be used to create sterile routes and to create boundaries within the event site. To mitigate against surges of strong wind, supports (triangles) will also be installed in areas where wind could be a factor.

Crowd Control/Pedestrian barriers will be installed to provide queue lanes and to prevent access behind catering units etc.

Pit barrier/Front of stage (FoS)/Crash/Mojo barrier will be installed at the front of the main stage with a 3m pit to separate audience from the performance area and to create a working area for Crowd Management Stewards and Medics. FoS barrier will also be installed in front of any delay screens. FoS barrier shall have a rating of at least 5kN/m^2 . All barriers will be secured and any gaps underneath will be filled using wood chip/packers etc.

7.2 Signage - A mixture of Correx and Foamex printed signs in a variety of sizes will be installed throughout the event site as well as at key locations in the immediate vicinity.

Exterior signage will direct customers to the event site and for egress to the PUDO and Train Stations.

Signage will direct customers towards the event entrance and exits as well as directing production traffic to the relevant areas BOH.

Signage at the entrance will inform customers of the correct entrance lane.

Signage within the event footprint will be varying and will include directional signage for bars/toilets/medical/

Information/merchandise/emergency exits and the like.

VMS will be used for egress messaging and directions.

7.3 Lighting - Sufficient house lighting and tower lighting will be provided in the event footprint and on the egress routes and will be identified on the site plan.

11. COMMUNICATIONS

8.1 Emergency Announcements/Kilo Codes – to be agreed with Security Company

Please see ESMP for emergency announcements and further information.

DRAFT

GALA Festival 2022



EVENT SAFETY MANAGEMENT PLAN

PECKHAM RYE COMMON, PECKHAM RYE, LONDON 02.06.21 – 04.06.21

SUBMISSION	DATE:	AUTHOR:	CHECKED BY:	DETAILS:
DRAFT V1.0	09/12/2021	LANA ELWORTHY	YAS GALLETTI	DRAFT FOR REVIEW
DRAFT V1.1	05/01/2022	LANA ELWORTHY	YAS GALLETTI	MINOR AMMENDMENTS
DRAFT V1.2	14/02/2022	LANA ELWORTHY	YAS GALLETTI	MINOR ADDITIONS
DRAFT V1.3	30/03/2022	ROB DUDLEY		MINOR AMENDS

THURSDAY 2 JUNE 2022 – SATURDAY 4 JUNE 2022

CONFIDENTIAL

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1. GALA - LOCATION

Peckham Rye Common
Strakers Road
London
SE15 3UA

51.45981985089677, 0.06393255773170577
51° 27' 35.35 N
0° 3' 50.1588 W

W3W: ///racing.birds.baking

Due to proposed flood alleviation works at Peckham Rye Park, the event will take place on Peckham Rye Common in 2022, with the intention to move back to Peckham Rye Park in subsequent years.

As GALA is taking place on 'Common Land', as part of the booking process, we have already received confirmation from Southwark's Events and Parks teams that Secretary of State's consent for use of the spaces is not required in this instance.

2. EVENT OVERVIEW

This Event Safety Management Plan (ESMP) will outline the management plans, procedures and safety arrangements for GALA. The plan has been produced by WATF to give an overview of GALA's plans to ensure public and contractor safety.

GALA is a three-day independent music, culture and arts festival which showcases the best food, drink and music from South East London and the surrounding areas. Gala launched in 2016 at Brockwell Park. This year it will be the sixth edition of the event and its fourth year in Peckham. The event will take place over 3 days in 2022, with a relaxed, community focused approach to the event proposed to take place on Thursday between 11:30 - 22:30.

The event aims to bring together a selection of Peckham and South East London's diverse and respected restaurant, bar and music culture in a festival / fete format. As well as providing a sense of community to local residents, GALA will draw new visitors to the area to experience Peckham and what it can offer.

The site will comprise of 4 intimately designed stages, which have developed year on year. The Main stage will be a bespoke built lahyer structure and holds the highest capacity on site. Stage 2 is a series of fit for purpose open air stage, whilst Stage 3 is a 25m diameter Dome. Stage 4's design will be developed for 2022 and will include a covered area and bespoke built structure. There will also be an additional 2 micro-venue stages with a capacity of 100 people or less.

Day 1 – Gala

In comparison to the forthcoming events taking place over the weekend, Thursday's programme will appeal to an alternative audience, perceived to be more fitting with the local community and residents. An increase of residents tickets will be offered to a wider catchment area to entice engagement and participation within the festival.

The event will feature; independent food vendors, bars serving a variety of locally sourced drinks, a main stage for headline acts and three smaller stages featuring Jazz, Neo Soul bands and world music. Additionally, programming will include non-music-oriented entertainment such as talks & workshops to offer something for those a little less interested in the core line-up.

The event is for adults' aged 18 and over, and ran at a capacity of 7,000 in 2021. Due to the success of the event in 2021, the capacity is proposed to be between 7000 9000 for 2022. This is a ticketed event, with tickets available from Resident Advisor leading up to the event, in addition to a dedicated box office operating from 11:30 on the day (in the circumstance that it is not already sold out).

Day 2 – Gala

GALA will be operating the core event on Friday and Saturday (day 2 + 3). Taking place over the entire site, the programme will reflect a more club cultured focus, targeting a demographic between 18 40.

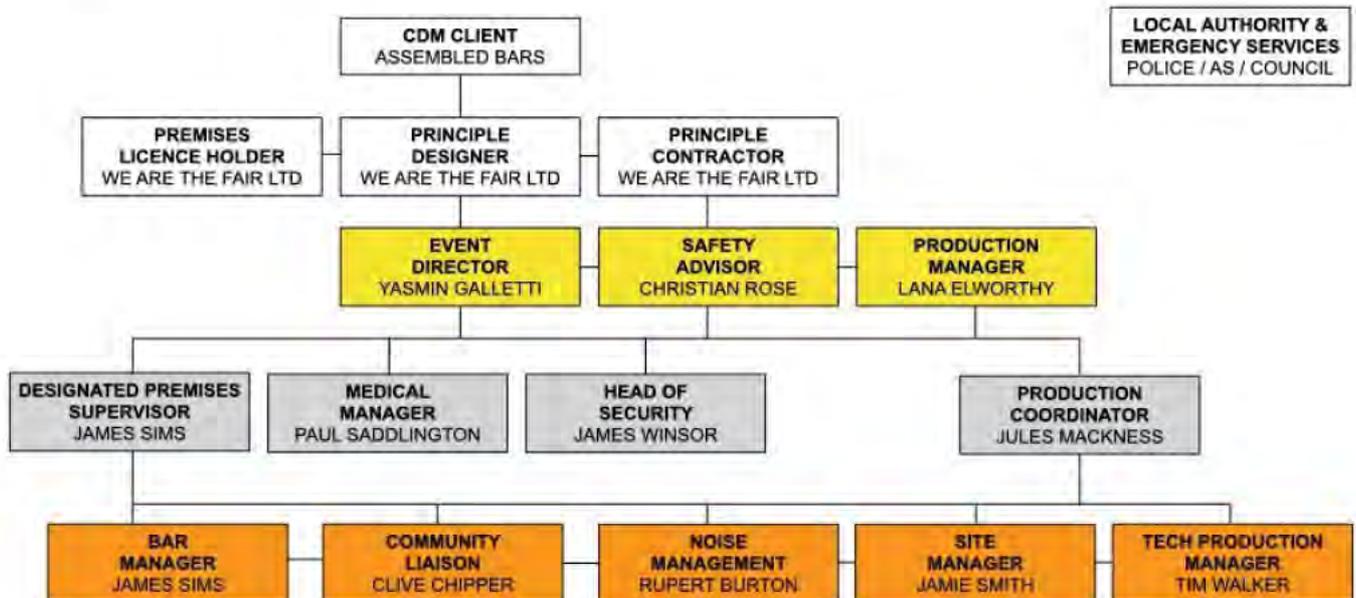
In addition to locally sourced food vendors and alcohol retailers, the main stage will feature a variety of headline acts. The second stage will predominantly showcase local DJs / acts shining a light on club culture. The remaining performance spaces will be world music focused with influences from a diverse range of sub genres.

Similarly to Friday, the event is for over 18's, however is proposed to run at 9,000 guests per day (max licence cap 9,999). In 2021, an approximate figure of 9,000 were sold for both Saturday and Sunday. In 2022, the promoters aim to sell an equal number of tickets for each day.

Day 3 – Gala

Similar to day 2, Gala will run at a 9,000 guests per day (max license cap 9,999). For 2022, we propose hosting the three day event Thursday 2^d, Friday 3^d and Saturday 4th June, due to the Jubilee weekend, with all event days promoted by Gala and no event taking place over the Bank Holiday Sunday or Monday.

3. SAFETY COMMAND STRUCTURE



GALA Festival’s organisational structure follows a Gold, Silver and Bronze system dependant on level of authority a position/individual is granted across the event. The below details each key position across the event management team and the diagram above demonstrates a snapshot view.

Gold Level: Senior Event Management Team

Premise Licence Holder (PLH) *WATF*. The event licensee will act as the PLH for the duration of the event. They have absolute authority and responsibility for all aspects of licensing and public safety onsite.

Event Director – *Yasmin Galletti, WATF*. The primary role of the Event Director is to implement the strategy for the management of the festival by exercising tactical command and coordinating event resources. The Event Director or their delegate ensure that the actions taken by the various contractors and managers on site are coordinated, coherent and integrated in order to achieve the strategy with maximum effectiveness and efficiency.

Event Safety Advisor *Christian Rose, WATF*. The Safety Advisor shall advise the Gold Level team of the required safety measures employed at the festival both in terms of its physical design, its management arrangements throughout the event and also oversee all functions that contribute the licensing conditions.

Production Manager *Lana Elworthy, WATF*. The Production Manager shall be responsible for the technical, site infrastructure and site art departments. They will have overall responsibility for site logistics and the technical infrastructure essential to the presentation of the festival including staging, sound and lighting. The Production Manager shall also be responsible for all site logistics and infrastructure during the build, the festival and the breakdown.

Silver Level: Contracted Supplier Management Team:

Designated Premises Supervisor (DPS) *James Sims, Soulshakers*. The Designated Premises Supervisor (DPS) shall authorise and oversee the sale and/or supply of alcohol for the duration of the event.

Medical Manager – *Paul Saddlington, Quad Medical*, The Medical Manager shall be responsible for strategically planning and coordinating the medical resources onsite to ensure that there are suitable and sufficient provisions in place. The Medical Manager shall report directly into the Gold Level Event Director & Manager.

Head Of Security - *James Winsor*, The Head of Security shall be responsible for planning and coordinating security resources to implement the Security Management Plan and report directly into the Gold Level Event Director & Production Manager. They will be responsible for ensuring that there is effective coordination between the SIA licensed resources under their command and the onsite stewarding resources. They will ensure that full logs of the security operation are kept. The security manager will be responsible for liaising with The Metropolitan Police on all issues of crime & disorder.

Bronze Level - Event Production Team:

Stakeholder & Community Liaison – *Clive Chipper, WATF*. The Stakeholder & Community Liaison Manager shall advise on and report directly to the Event Director and Manager on the implementation of the festival’s Stakeholder engagement plan and is the key first contact with EHO, on Noise complaints and any other relevant external issue affecting Stakeholders and local residents.

Bar Management – *James Sims, Soulshakers*. The Bar Manager shall be responsible for the provision of alcohol across site alongside the DPS and shall report directly into the DPS and Event Director & Production Manager.

Site Manager – *Jamie Smith, Run The Fields*. The Site Manager reports directly to the Gold Level Production Manager and is responsible for all site logistics and infrastructure during the build, the festival and the breakdown.

Noise Management – *Rupert Burton, F1 Acoustics*. The Environmental Noise Manager shall advise on and report directly to the Operations Director and Technical Production Manager on the implementation of the festival’s noise management strategy.

Technical Production Manager – *Tim Walker, Torak Productions*. The Technical Production Manager will be responsible for all the A/V infrastructure and will work alongside the Production Manager and the Site Manager to install, operate and de-rig.

4. KEY PERSONNEL CONTACTS

Name	Role	Telephone	Email
Yasmin Gallett	Event Director	[REDACTED]	[REDACTED]
Lana Eworthy	Production Manager	[REDACTED]	[REDACTED]
Christian Rose	Safety Advisor	[REDACTED]	[REDACTED]
Jamie Smith	Site Manager	[REDACTED]	[REDACTED]
James Winsor	Head of Security	[REDACTED]	[REDACTED]
Charlie Smith	Southwark Events	[REDACTED]	[REDACTED]
Anne Whyte	Southwark Events	[REDACTED]	[REDACTED]
Wesley McArthur	Southwark Licensing	[REDACTED]	[REDACTED]
James Sims	DPS	[REDACTED]	[REDACTED]
Jules Mackness	Production Coordinator	[REDACTED]	[REDACTED]
Paul Saddlington	Event Medical Manager	[REDACTED]	[REDACTED]
Philip Holmes	London Metropolitan Police	[REDACTED]	[REDACTED]
Trevor Jenner	Transport for London	[REDACTED]	[REDACTED]
Darren O'Rourke	London Ambulance Service	[REDACTED]	[REDACTED]
Nicholas	London Fire Brigade	[REDACTED]	[REDACTED]

5. DURATION OF EVENT BUILD, BREAK & HOURS OF ENTERTAINMENT

The Production Manager, Site Manager and Event Directors will be in overall charge of the event production which includes both pre-production phases, live event phases and break phases. As such they will have direct oversight of all areas of production and all contractors and staff on site. All teams will coordinate to ensure a smooth transition from one phase to another through daily update meetings and regular ELT's. All phases will be working with the Safety Advisor throughout to ensure H&S procedures are adhered to.

Event Production Schedule (see Appendix H) The below details the main event production schedule dates:

Pre-Production Running from October 2021

Ground protection day 1 Monday 23^d May 2022 08:00 20:00
Ground protection day 2 Tuesday 24 May 2022 08:00 20:00
Ground protection day 3 Wednesday 25 May 2022 08:00 20:00
Build day 1 Thursday 26 May 2022 08:00 20:00
Build day 2 Friday 27 May 2022 08:00 20:00
Build day 3 Saturday 28 May 2022 08:00 20:00
Build day 4 Sunday 29 May 2022 08:00 20:00
Build day 5 Monday 30 May 2022 08:00 20:00
Build day 6 Tuesday 31^s May 2022 08:00 20:00
Build day 7 Wednesday 1^s June 2022 08:00 20:00

LA Inspections Wednesday 1^s June 2022 12:00

Live event day 1:

Gala Day 1 Thursday 2^d June 2022 11:00 23:00
Setup 08:00 11:30
Vehicle curfew 10:00
Doors open 11:30
Last entry 20:00 (17.00 promoted to public)
Music off: Stage 4 21:45
Music off: Stage 2 22:30
Music off: Stage 3 22:15
Music off: Main Stage 22:25 (one more tune) 22:30*
Music off: All stages by 22:30
Bars close/ Catering shuts 22:00
Curfew 23:00

*As we are moving to a new location, we are requesting a 15 minute extension to the premises licence hours to allow for music to be played until 22:45. This is to be used at the event director's discretion in order to aid a staggered egress.

Live event day 2:

Gala Day 2 Friday 3^d June 2022 11:00 23:00
Setup 08:00 11:30
Vehicle curfew 10:00
Doors open 11:30
Last entry 20:00 (17:00 promoted to public)

Music off: Stage 4 21:45
Music off: Stage 2 22:30
Music off: Stage 3 22:15
Music off: Main Stage 22:25 (one more tune) 22:30
Bars close/ Catering shuts 22:00
Curfew 23:00

Live event day 3:

Gala Day 3 Saturday 4 June 2022 11:00 23:00
Setup 08:00 11:30
Vehicle curfew 10:00
Doors open 11:30
Last entry 20:00 (17:00 promoted to public)
Music off: Stage 4 21:45
Music off: Stage 2 22:30
Music off: Stage 3 22:15
Music off: Main Stage 22:25 (one more tune) 22:30
Bars close/ Catering shuts 22:00
Curfew 23:00

Break down day 1 Sunday 5 June 2022 08:00 20:00
Break down day 2 Monday 6 June 2022 08:00 20:00
Break down day 3 Tuesday 7 June 2022 08:00 20:00
Break down day 4 Wednesday 8 June 2022 08:00 20:00
Break down day 5 Thursday 9 June 2022 08:00 20:00
Break down day 5 Friday 10 June 2022 08:00 20:00 (CONTINGENCY)

6. CONSTRUCTION PHASE

During the build and break phases of the event the Production Manager together with the Site Manager and Event Director are responsible for the site. During the live event phases the Event Director and DPS will manage the site. Both teams will coordinate to ensure a smooth transition from one phase to another through daily update meetings and regular ELT's. Throughout all phases of the event the teams will work with the Safety Advisor to ensure H&S procedures are adhered to.

The Event Management Team of GALA Festival is broken down into the following groups:

Operations Team – The Operations Team will be led by the Event Director who will work closely with the Safety Advisor and DPS to plan Traffic Management, Security Deployments, Accreditation, Site Access and Egress and Crowd Management. During the build and break they will work closely with the Production Manager to evaluate the site design impact on operational factors. During the live phase, the Operations Team will be in charge of the overall management of the site.

Production & Site Management – The Production Manager will lead this team. They will have strategically planned the infrastructure build schedule and be the main point of contact for all site and production related infrastructure. The Production Manager will be in charge of the site during build and derig phases and will oversee the build of the infrastructure. They will work with a Site Manager and Crew to aid with this. The Production Manager works closely with the Creative team and Operations team to ensure the sites full functionality. During the live phase she will work with the Operations Team to ensure the smooth running of the event and will focus particularly on Noise Management.

Other Planning Groups – there are a number of other teams who are involved in the planning and organisation of the event including the Talent and Entertainment Team, Marketing Team and Finance Team who manage various administrative elements of advance preparation for the event and will be present during the live phase of the event.

Event Production Schedule – The below details the main event production schedule dates:

. Pre Production	- Running from October 2021
. Build	- 08:00 from Mon 23 ^d May 2022
. LA Inspections	- 12:00 Wednesday 1 ^s June 2022
. Arena Live	- 11:30 Thursday 2 ^d June 2022
. Close	- 22:30 Saturday 4 June 2022
. Break	- 08:00 Sunday 5 June 2022
. Close	- 18:00 Thursday 9 June 2022

Daily meetings will be carried out at 6pm with all Operations, Production and Creative management personnel to discuss progress of the build and the schedule for the following day.

Pre-production – Through years of experience, only trusted and reputable suppliers will be procured for GALA festival. The majority of suppliers used will be consistent with previous years at Peckham Rye, ensuring familiarity of site rules and procedures.

Meetings are then held with contractors to evaluate the needs on site. All relevant H&S documentation is gathered from contractors well in advance and shared with the Safety Advisor for review. If paperwork is not sufficient, changes are requested and no contractor shall be granted access to site without suitable and sufficient documentation.

Site Inductions – In advance of the event a contractor pack containing information about the site, the site safety rules, roles and responsibilities and procedures on site is given to all contractors who must sign to say they have received this.

All 3^d party contractors, vendors and suppliers will be inducted on arrival to site. The onsite induction will be managed and performed by either the Site Office Team or the Event Safety Advisor.

Following induction each team leader will sign designated staff onto site and confirm that each one of them has been fully inducted and will comply to the on-site rules at all times. They will receive their build/break wristband upon completing this.

Build - The build of the festival site will commence on Monday 23^d May 2022 at 8am with the securing of the event site and the installation of the requisite event infrastructure according to the appended site plan. From this time the overall management of the site will come under the control of the Production Team.

Contractors, traders and suppliers for the site build will enter and exit the site through the main production entrance (Green Gate) as outlined on the Site Plan.

The Production Manager will be on site prior to arrivals of any contractor to ensure safe practices are understood and implemented.

During the final element of the build the Local Authority are invited to attend for a site survey. It is recommended this takes place at 12:00 on Wednesday 1^s June at which point the main infrastructure will be ready and the production team will have enough time to make any recommended changes.

Build Period Medical Cover - The dedicated event medical providers will set up on site on Thursday 2^d June prior to the public arriving. Prior to the event medical providers arriving on site there will be a First Responder on site provided

by the event medical provider. In addition the Production Manager and Event Director will have up to date First Aid certification.

Break - All music will cease on Saturday 4 June at 22:30.

The roles and responsibilities of the Event Operations Team will remain the same as during site build phase.

As with the build phases, the event will comply with The Health and Safety at Work Act 1974, the Construction (Design and Management) Regulations 2015 and other relevant legislation and plans to provide and maintain a safe working environment and safe systems of work.

Welfare provision and lighting will be available to contractors as long as they are on site.

Contractors and market stall holders will dismantle and leave the site via the way they entered the site.

7. LICENSING

In 2019 the festival was granted a 3 year licence (PL865977), of which only one year (2019) was able to be used, due to Covid-19 and date changes in 2021. In 2021 a five-year Time Limited Premises Licence was granted (PL874366), of which, one year has been used.

Due to flood alleviation works and the uncertainty of its impact on the park area, we are seeking a new licence that covers a larger area of Peckham Rye Park & Common, giving us the flexibility to move back to the park in future years, without the need to apply for a further licence.

Southwark Responsible Authorities have shown trust in the event in granting a multi-year licence, of which the festival has not yet been able to use in full.

We are planning to submit the licence application shortly.

8. AUDIENCE AND CAPACITY

The maximum capacity of the event will be 9,999 including artists, crew and contractors. It is expected that there will be between 7,000 – 8,000 ticket holders on site on Thursday, plus 500 artists, crew and contractors. On Friday and Saturday there will be approximately 9,000 ticket holders and 600 artists, crew and contractors.

The majority of the audience age range is expected to be 21 – 55 with a 44/56 F/M split.

The event will be ticketed and only open to persons over the age of 18.

The festival audience is made up of predominantly local attendees with 90% of guests coming from London in 2021. The expected attendee has a love of music and the associated culture, which alongside the wider audience creates GALA's strong community surrounding the event.

9. TICKETS

Ticket prices will be as follows:

DAY 1 – GALA DAY 1

1^s Release £40
2^d Release £50
3^d Release £60

DAY 2 – GALA DAY 2

1^s Release £40
2^d Release £50
3^d Release £60

DAY 3 – GALA DAY 3

1^s Release £40
2^d Release £50
3^d Release £60

It is the target of all events to sell out in advance, however in the event that there are tickets available on the day of the event, there may be a small number of tickets sold at the Box Office.

There are a number of free and discounted residents' tickets allocated for people living in close vicinity of the park. The initial allocation will be in excess of 300 tickets per event day, which will be reviewed if sold out.

The festival will also be introducing a free ticket scheme for those from low-income households in the community.

10. ARENA PLAN

The site will expand its footprint slightly from 2021 to ensure suitable crowd flow across the site.

Main Stage an open-air stage (approx. 15-30m wide)

Second Stage an open-air stage (approx. 15m wide)

Third Stage covered dome stage (approx. 25m diameter)

Fourth Stage amphitheatre style open-air stage (10.5m diameter open dome)

Arena	Structure	Company	Capacity*
Main Stage	Bespoke - TBC	TBC	8,500
Second Stage	Bespoke	Fables	2700
Third Stage	25m Dome	The Dome Company	950
Fourth Stage	TBC	TBC	1,200

*These will be the target capacities, but the arena size may vary slightly

11. ARTISTS

A full list of performers for GALA Festival is TBA, but those announced so far can be found here:

<https://thisisgala.co.uk/festival/gala-2022/>

The Event Management Team is responsible for the engagement, control and co-ordination of all entertainment.

The Stage Managers are responsible for all activities taking place on the stage and will monitor all movement and activities. Music will primarily be DJs, with little “live” equipment.

Artist Liaison – GALA Festival will appoint an artist liaison representative to handle all artist liaison and artist related activity on site.

Stage/Venue Management - Each performance area or stage will have an appointed stage/venue manager and associated team.

Each manager will be responsible for the safe operation of their performance stage/venue and will liaise with Security Management resources (SIA) in their area. This shall include being familiar with and enacting if necessary the festival’s show-stop procedures.

12. SITE PLAN

See **Appendix B**

Due to the site’s move to the common area for 2022, the site plan has changed accordingly to account for the different landscape. The external of the site consists of 3.5m high Steelshield. Similarly to 2021, we will host 4x stages, 2 microvenues, 3 main bars, well dispersed food traders and toilets in excess. Including the Main Entrance, we will have 9x marshalled Fire Exits in the case of an emergency.

13. SITE ENTRY

Entry, Tickets, Ticketing Conditions

Festival Representatives will be positioned in key areas of Peckham Rye Common to ensure customers are directed towards the entrance of the event.

A queue system will be set up at the site entrance to accommodate customers so that they do not spill out into the wider common. We will be using straight queuing lanes rather than Disney as through experience we have found that guests do not make use of all available space within the Disney queue system. This can lead to the queue spilling out of the designated queuing area.

The queue system will lead to individual lanes to allow for customers to have their tickets scanned and then proceed to search. Customers will be subject to a search on arrival, which will be carried out by a same sex member of the security team. There will be locked drug amnesty bins distributed before the search, which will be collected by the Head of Security and Production Manager once the gates are closed. The Police will be made aware and the confiscated items will be kept in the locked amnesty box within a locked office until they arrive.

A box office will be located near the entrance to handle any ticket purchases or queries on the day

Wristbands – There is a no re-entry policy to the event, therefore there will be no wristbands issued upon arrival. Those with Weekend tickets will need to show their tickets upon arrival per day.

Perimeter Fence – A 3.4m flat metal fence will make up the perimeter of the event site. It will be supplied by Entertee, and has been designed to be difficult to climb or infiltrate.

Non-Ticket/Pass Holders – There is a no re-entry policy, which guests will be made aware of when purchasing a ticket.

The Security Management Policy will follow **(APPENDIX K)** with greater detail on the search policy and site entry.

Site Sweep - Prior to the site opening to the public (but following the set-up of the event infrastructure) Passive Drug Detection dogs will undertake a sweep of the event site. This sweep will include catering and merchandise stalls and any back of house area.

14. SITE EGRESS

Thursday 2 ^d June	Friday 3 ^d June	Saturday 4 th June
Main Stage will close at: 22:30	Main Stage will close at: 22:30	Main Stage will close at: 22:30
Stage 2 will close at: 22:15	Stage 2 will close at: 22:15	Stage 2 will close at: 22:15
Stage 3 will close at: 22:00	Stage 3 will close at: 22:00	Stage 3 will close at: 22:00
Stage 4 will close at: 21:45	Stage 4 will close at: 21:45	Stage 4 will close at: 21:45
Bars will close at: 22:00	Bars will close at: 22:00	Bars will close at: 22:00
Caterers will close at: 22:15	Caterers will close at: 22:15	Caterers will close at: 22:15

A phased close will be in operation at the festival. Arena stages will close first from 21:45 Main Stage will close at 22:30.

Bars and catering will all cease trading at 22:00 on Thursday, Friday and Saturday.

By operating a phased closure, some customers will begin exiting the event from 21:45 helping to minimise the impact on local transport links and the number of pedestrians leaving the event at one time. We will be applying for an extension to the premises licence to allow music to be played until 22:45. This will only be used at the Event Directors discretion in order to aid egress.

The Crowd Dispersal Policy **(APPENDIX J – attached)** explains in greater details the systems for the safe egress of customers.

15. TRANSPORT LINKS

By Bus P12, 78, 37, 484 Nunhead Lane; 343, 484, Peckham Rye or Strakers Road; 12, 197, 63, 363 Peckham Rye or Forest Hill Road; 112, 176, 185, 40, 312, P4, P13 Lordship Lane

By Train - Peckham Rye (London Overground, South Eastern), East Dulwich (Southern), Nunhead (South Eastern), Honor Oak Park (London Overground)

By Car - GALA Festival will advise customers to use public transport. No parking is available at the event.

16. COMMUNICATIONS

Event Teams Communication System - The event management team are aware that a good communications system is essential to the safe and smooth running of the event. All levels of event production shall remain in contact with

each other throughout the entirety of the event and regular face to face meetings between key personnel will be scheduled.

The main means of communication on the event site will be with two-way radios. All radio systems will be licensed to Home Office/DTI standards by the company supplying the equipment. As a back-up, mobile telephones will be used.

The Radio Communications & Call Sheet will be distributed to all event staff and on-site suppliers during induction - this details radio channels as well as mobile phone numbers of staff where applicable.

All radios will be issued with earpieces/noise cancelling headsets where needed, thus minimising the possibility of public overhearing sensitive radio traffic and ensuring the radios are legible in loud areas.

Tests will be conducted prior to radios being issued to ensure that intelligibility of the radio system is maintained throughout all parts of the festival site.

Site Office - First Line of Contact - The site office will act as the main communication centre for the event, where it will be staffed at all times the event is open to the public.

The Production Coordinator will deal with all internal and external communication from the Site Office acting as a first point of contact for all enquires. This involves the taking and relaying of messages on the event enquiry telephone line and facilitating multi agency co-operation between key event personnel, contractors, Environmental Health, Police and emergency services. All significant messages to the site office will be logged in the digital communications log.

Community Liaison – GALA is committed to providing local residents with clear and honest information regarding the times of entertainment, the traffic management scheme, build/break schedule as well as the details of a hotline number. The public can make contact with the event management team using the site office number which is TBC. The public can make contact with the Environmental Noise Management team using the 24 hour site hotline number which is TBC .

Emergency Announcements - All entertainment stages and several of the bars have PA systems suitable for delivering emergency announcements. Elsewhere onsite Security & Stewarding teams have the facility to use loud hailers to convey important announcements.

Any emergency announcements will be made in plain English in accordance with the Event Emergency Plan, as detailed later in this document.

Public Communication - Pre-event information will be made available to the public via the website, ticketing portal and social media sites dedicated to the event. This information is to include event site rules, terms & conditions and general festival information.

On site, information to the public will be made available in a number of forms including signs, stewards, an information point and via stage or PA announcements.

Emergency communication with the public will be via the venue sound systems under the control of the stage managers or via loud hailers used by security personnel.

Signs will be in place around the site to indicate public welfare, entry points, emergency exit points, first aid, welfare, lost property, toilets, and assembly points.

There is a community section on the GALA website, which is regularly updated with information and resources. Community engagement meetings are also regularly undertaken, which allows local park users and residents to

contact the event management team directly. In addition, a dedicated email address has been set up for further contact.

<https://thisisgala.co.uk/community/>

17. EVENT CONTROL

Overview - Under normal conditions, management of the event will be undertaken by the Event Director, Production Manager, Head of Security and Safety Advisor (The Event Management Team).

The function of Event Control is to oversee the smooth running of all aspects of the event and to deal with any Untoward Incidents that may arise. The ultimate authority for cancellation or suspension of the event will rest with Event Control, however it is anticipated that a team approach to decision making (comprised of Event Control and appropriate members of the Event Management Team dictated by the situation) will be employed both in normal, and emergency conditions.

Event Control will operate from the ELT office located in the TBC.

Operation of Event Control during Normal Conditions

- All management teams will relay key decisions to Event Control as a matter of course, throughout the event. Event Control will be continuously staffed by a representative of the Security team. Event Control will log all radio calls and manage deployments and responses as required. Representatives from Met Police, LAS, LFB, <<FIRST AID PROVIDER>> and the Event Management Team, Southwark Council and relevant voluntary agencies will be in attendance as required and will have direct radio contact with the Event Director and the Safety Advisor.

Operation of Event Control during an Untoward Incident

An incident which has serious consequences to an individual, group of people or the Event Organisers. The incident may damage the reputation of the Event Organisers, attract press attention or result in litigation.

- The event continues to run under control of the Event Director who decides what action should be taken. These decisions as to what the on and off-site response should be will be made in close consultation with the Event Director, Safety Advisor, Police, and Emergency Services. LAS and /or LFB, Medical team (TBC) and Event Management team will respond to the incident and take the appropriate action. Management of the event would continue to be run by the Event Management Team, with regular on-site Safety Advisory Group meetings attended by the Event Director and/or Safety Manager at Event Control.

Operation of Event Control during an Emergency Situation

An Emergency is defined as “an event or situation which threatens serious damage to human welfare in a place in the UK, the environment of a place in the UK, or the security of the UK or of a place in the UK.”

When an emergency situation arises during the event that the organiser has not the capability or resources to bring to a safe conclusion, then the relevant emergency service should be contacted via the 999 system. A concise location and situation report must be given.

- The event continues to run under the direction of the Event Director, in consultation with the Police. Decisions about what on and off-site responses should be made will be reached in consultation with the Police. The Police, LAS and /or LFB, Medical team (Quad Medical) and the Event Management team will respond to the incident and take appropriate action. The Production Manager, Event Director, Head of Security, Safety Advisor and Police will, in consultation, decide whether or not to stop the event.

Operation of Event Control during a Major Incident

The definition of a major incident is “An event or situation with a range of serious consequences which requires special arrangements to be implemented by one or more of the emergency responder agencies”

- It is accepted that the Police will take responsibility at a major incident to initially coordinate the strategic response of all emergency services and other organisations involved. However, it is recognised that due to the nature of certain incidents this co-ordination role may be handed over at some stage to another more appropriate service or agency.

The Event Director and management team assist the Police in implementing their plan to deal with the incident. Event Control will work in support of the emergency services under the co-ordination of the Police. In such circumstances Event Control may be re-assigned by the senior Police Commander as the Forward Control Point unless it is compromised by the incidents

18. PROVIDERS AND SUPPLIERS

Item	Company	Contact	Number
Bars	Soulshakers	[REDACTED]	[REDACTED]
Creative & Staging	Fables / ZeroDB	[REDACTED]	[REDACTED]
Domes	The Dome Company	[REDACTED]	[REDACTED]
Fencing	Arena	[REDACTED]	[REDACTED]
Fencing (Steel Shield)	Entertee	[REDACTED]	[REDACTED]
Trackway	Grassform	[REDACTED]	[REDACTED]
FFE	Event Fire Solutions	[REDACTED]	[REDACTED]
Catering Management	Feast It	[REDACTED]	[REDACTED]
Marquees	Stitches	[REDACTED]	[REDACTED]
Medical	Quad Medical	[REDACTED]	[REDACTED]
Noise Monitoring	F1 Acoustics	[REDACTED]	[REDACTED]
Traffic Management	The Last Mile	[REDACTED]	[REDACTED]
Portacabins	MJ Hire	[REDACTED]	[REDACTED]
Power	Project Power	[REDACTED]	[REDACTED]
Radios	Ears	[REDACTED]	[REDACTED]
Security	Alliance	[REDACTED]	[REDACTED]
Security	KH Security	[REDACTED]	[REDACTED]
Stretch Tents	Stretch & Tent	[REDACTED]	[REDACTED]
Lighting	Creation Live	[REDACTED]	[REDACTED]
Audio	RSH Audio	[REDACTED]	[REDACTED]
Toilets	Crown Hire	[REDACTED]	[REDACTED]

All suppliers must provide GALA Festival with:

- Public Liability Insurance
- Employers Liability Insurance
- Company H&S Policy (If over 5 employees)
- Site Specific Risk Assessments
- Task Specific Method Statements
- Any drawings/designs for the installation

And, if applicable to their company/task:

- Plant/Access equipment licences

- Fire Retardancy Certificates for furniture and/or drapes
- Structural/weight loading calculations
- COSHH Safety Data Sheets (for any hazardous substances)
- Catering specific safety documentation as outlined in Section 19 below

All supplier documentation will be collated and reviewed by the Safety Advisor.

19. CATERING

Food

Public catering will be provided by approved outlets. Full details of the suitability and levels of staff training for these caterers will be supplied in advance together with details of which LA they are registered as a food business with. There will be at least 6 food traders on site.

The Fair will ensure that all concessions are strictly controlled and provide the correct documented proof of their certifications regarding safety compliance (including Public, Products and Employer's Liability Insurances, Risk Assessments and Method Statements, HACCP/SFBB, Food Hygiene Inspection Scores, proof of Registration as a Food Business, details of Staff Competencies, GAS Safe Certificates, Electrical Inspection Certificates, PAT Certificates, Fire Safety Information and Allergen Information). All catering details will be supplied to the Southwark Council food safety team at least 28 days prior to event.

The Event Safety Advisor will review all catering units to ensure they have the required FFE, health & safety paperwork and procedures and to review basic food hygiene ensuring that the standards that meet all legal requirements.

All traders using cooking equipment will be, where practically possible, spaced up to 3.5m's apart but no less than 1.5m's apart to avoid the risk of fire spread should a fire begin.

Bar Locations & Hours Of Operation - The distribution of and number of bar outlets is designed to provide a reasonable geographical spread across the site. The Site Plan clearly shows the confirmed positions of all bar facilities. The DPS shall ensure that all bar managers are familiar with the hours of operation and terms of the premises license as well as this ESMP. There will be a number of bars located within the event selling alcoholic and non-alcoholic drinks. Alcohol will not be sold through any outlet other than the official event bars.

Bars will be operated by a competent festival bar operator, Soulshakers.

Underage Drinking - Although under 18's are not permitted into the event, a challenge 25 policy will be in operation at all bars. All drinks will be served in either PET bottle or polycarbonate glass. No glass will be allowed in the arena.

The DPS shall ensure that all bar staff are aware that they should not serve any persons who appears overly intoxicated or are engaged in anti-social behaviour. There shall be no irresponsible drinks promotions.

There will be an appropriate number of SIA registered security personnel at each bar to monitor behaviour and assist in the peaceful operation of the bar.

Bar Staff Each bar onsite shall have a personal licence holder assigned to it. The DPS shall be responsible for ensuring that all bar staff involved in the sale or supply of alcohol are aware of their duties and responsibilities.

All bars and catering outlets will deal with cash sales. Cash machines will be available inside the event site provided by <<INSERT SUPPLIER NAME>>. Extra consideration will be given to the handling, security and transport of cash around the event site.

20. SECURITY AND STEWARDING

Adequately qualified and competent SIA Security and Crowd Safety Stewarding professionals will be provided.

Main security contractor: Alliance

Control, Command Team, Pit, FOH, Pit Access, All Bars, Toilets, Food, External Response, Rye Response, Medical, Production Entrance (Live)

Security company no 2: KH Security

Front Door & Searching, Queue Lane Feeders, Box Office, Steward Fire Exits & Build & Break Security, Response Internal, Artist Entrance, BOH Roaming Internal, SIA Early Staff Check-ins

A Security Management Plan (including Search Policy, Drugs Policy, Ejection Policy and Crime Scene Preservation Policy) to follow (**APPENDIX H**).

21. PRODUCTION/ AVAILABILITY OF RISK ASSESMENTS

All contractors, suppliers, providers, caterers are to provide their own risk assessments (RA) and fire risk assessments (FRA) relating to their individual operations. The Safety Advisor will review all RA and FRA's to ensure they are suitable and sufficient ahead of the event.

Site Risk Assessment – (APPENDIX C)

Fire Risk Assessment – (APPENDIX D)

22. FIRST AID PROVISION

Medical provision for the event will be assessed and coordinated by Paul Saddlington at Quad Medical, who will provide cover at Gala 2022. Quad are CQC registered [REDACTED]

All staff working at this event will be trained in moving and handling, in accordance with their current qualifications.

There will be one marquee on site for First Aid and Medical Treatment (Size 12m x 6m). A clean exit and ambulance parking will be available directly behind the medical tent. Free bottled water will be available in the medical tent.

In addition to the live provision, there will be a qualified First Aider on site throughout the build and break periods. A detailed Event Medical Plan will be circulated in due course (**APPENDIX E**)

For this event, Quad Medical will provide:

- 1 x Event & Mass Gathering Crowd Practitioner
- 1 x A&E Nurse
- 8 x First Responders
- 6 x Ambulance Personnel
- 1 x Paramedic
- 2 x Emergency Ambulance
- 1 x 4x4 Response Vehicle

23. ACCESS PROVISION

GALA & We Are The Fair has been working closely with “Attitude Is Everything” to comply to a Bronze level charter.

WATF are committed to producing events that are accessible to all users. WATF’s approach is in line with the Equality Act 2010 and the subsequent clarifications outlined in the Equality and Human Rights Commission’s Statutory Code of Practice for “Services, public functions and associations”.

The event management team recognise their moral duty as well as legal obligation to provide a site that will be as accessible as possible to disabled people, Deaf people and those with other access requirements. They recognise that these needs go beyond wheelchair access but to all mobility issues, visual and hearing requirements, and hidden disabilities or illnesses.

WATF work in partnership with Attitude is Everything (AIE). AIE are a specialist organisation that improve Deaf and disabled people’s access to live music and events. AIE encourage event organisers to go beyond their legal obligations set out in the 2010 Equality Act and implement best practice by providing a fair and equal service.

These events are located at Peckham Rye Common. The festival site is mostly positioned on level ground however is not hardstanding. It is likely that in poor weather conditions parts of the site may become muddy and water-soaked.

The venue entrance is accessible via hardstanding paths that flow throughout the site. There are several bus, and train routes that service the park alongside a PUDO set up especially for the Festival. There will be a wide entry lane for access into the event site to ensure that those requiring wheelchair access can enter the event easily. The event site will be well sign posted and stewards in the local vicinity will be able to direct anyone who is finding it difficult to locate the event entrance.

To ensure that all attendees are able to enjoy and participate in the event the event management team will ensure that the following systems are in place:

Staff Briefing Festival staff including SIA Security, stewards and the event management team will be briefed to work with attendees with access requirements in the event of a site evacuation. The event management team will work with attendees to cater for their needs should any other access related issues arise while on site.

Stage Viewing In all the Stages, Stewards will allow customers in wheel chairs to view stage performances from side of stage if that is preferred. This may be to the side of the front of stage barrier (where crowd density allows ease of movement) or from the side of the pit area (accompanied by a Steward).

Wide Entry Lanes there will be wide access entry lanes.

Carer Tickets free carer tickets are available for those who require them.

Accessible toilets - will be various locations and identified on the Site Plan. There will be 7 easy-access unisex disabled toilets on site with codes which will be available from security or the medical tent. The code will only be given to those who appear to present a requirement for use. There will be a security member close to each toilet block so there is no requirement for additional travel around the site to get the code.

Attendees who may require a power supply (mobility scooters), refrigerated medicines or similar unique special support will be reviewed on an individual basis and their needs met as best as possible.

24. TOILET PROVISION

Event Description:	Female Toilets	Male Toilets
For events with a gate opening time of less than 6 hours	1 per 100	1 per 500 + 1 Urinal per 150
For events with a gate opening time of 6 hours or more, but with little or no alcohol or food served	1 per 85	1 per 425 + 1 Urinal per 125
For events with a gate opening time of 6 hours or more, with alcohol or food served in quantity	1 per 75	1 per 400 + 1 Urinal per 100
For campsites at major events, swapping the emphasis from Urinal to WCs for Males	1 per 75	1 per 150 + 1 Urinal per 250

Based upon an attendance of 9,000 with a 44% / 56% F/M split, the Purple Guide recommends the following toilet provision:

Female WC 60
Male WC 12
Male Urinal 45
Accessible 3
Toilet Attendant on site

The provision we will provide on-site will be as follows:

Unisex WC 230
Male Urinal 114
Accessible 6
Toilet Attendant on site

Exterior of event: Additional toilet facilities will be added to the exterior of the event for use during the ingress and egress, especially on key external pedestrian routes.

In addition there will be additional toilets provided in BOH areas for crew and staff working at the event.

The toilet provider will also supply on site staff during the live phase of the event to replenish disposables, carry out emptying of the units and conduct cleaning.

25. USE OF SPECIAL EFFECTS

Details of any SFX in use at the event will be provided to the Local Authority in advance. At this stage there are none anticipated.

26. HEALTH AND SAFETY THROUGHOUT EVENT

The Fair has been appointed to undertake the risk audit for the event and monitor H&S throughout the live event. The Fair and Big Cat Group management have over 50 years combined experience of event management and risk auditing and have the following NEBOSH and IOSH certification:

NEBOSH NCG1, NGC2, NGC3
IOSH Technical Member
IOSH Managing Safely
IOSH Directing Safely
IOSH Managing Safely in Events and Exhibitions

During this event the role of the Safety advisor will include:

- Monitoring of contractors
- Liaison with contractors, self-employed persons on site, and the health and safety enforcement authorities;
- Preparation, as necessary, and monitoring of site safety rules;
- Checking of appropriate certificates in relation to electrical installations, temporary structures, fire, etc.
- Monitoring and coordinating safety performance;
- Advising the Production Manager of the occurrences of unsafe work and/or the use of unsafe equipment;
- Assisting the Production Manager in stopping such unsafe work or the use of unsafe equipment;
- Liaison, as and where thought necessary and appropriate, with the Local Authority Personnel, etc. during the event.

27. INCIDENT REPORTING

All accidents, incidents or dangerous occurrences that happen on site during the build, live or break of an event, however minor must be reported and recorded.

There is a known link between the number of incidents/near miss/dangerous occurrences, and the number of accidents that occur. It is therefore crucial that all incidents/near miss/dangerous occurrences are reported and investigated.

Accident An unplanned and undesired event which results in harm to a person or damage to property

Incident or near miss An unplanned, undesired event, which, under slightly different circumstances, could have resulted in harm to a person or damage to property

Dangerous occurrence Events that, had the inputs been different, could have resulted in a major incident

In the event of an accident/incident/near miss or dangerous occurrence, the first action should be to ensure the wellbeing of an injured person, preserving the scene and then reporting via the process outlined below.

Responsibility

Any person witnessing or involved in an accident must inform the Production Manager, Event Director or Safety Advisor on site immediately. If the Safety Advisor is not informed initially they must be notified as soon as possible.

The Safety Advisor will record the incident/accident/near miss in the accident book (this should be kept in the Site

Office) with as much information as possible including as much details as possible:

- The date and time of the incident
- The full name of the person(s) affected
- The name and status of the person completing the entry if different from (b) above
- The occupation of the person affected
- The nature of the injury or condition and the body part affected
- The place where the accident occurred
- A brief but clear description of the circumstances

Wherever necessary, appropriate action should be taken by the Gold Level Event Management Team to avoid a recurrence of the incident or near miss occurrence thus preventing the possibility of a future accident.

If the incident is reportable under RIDDOR the Safety Advisor is responsible for reporting.

28. ELECTRICAL SYSTEMS

All power requirements will be sourced from generators and temporary supplies installed and maintained by a suitably competent contractor. All generators will be segregated from public areas using heras or hoarding fencing.

Hand held tools should, where possible, be 110V or battery operated. Where this is not possible, and for other hand held equipment, residual current devices having a 30mA tripping current and a maximum operating time of 30 milliseconds should be used. Test buttons should be incorporated.

All cables associated with the lighting/small devices will be located away from public walkway areas as appropriate and either covered by cable ramps, flown or affixed to fence lines. All cable ramps will be DDA compliant.

Portable equipment shall be covered by current PAT test where appropriate.

Project Power will certify the electrical installation prior to use. Sign off will be available to authorities in the site office of the event.

29. NOISE MANAGEMENT

A Noise Management Plan (**APPENDIX G**) will be prepared and will be agreed in advance of the event. This outlines the measures that will be taken to minimise noise nuisance caused by the event. This will include:

- Consideration to the positioning of stages in regards to sound direction
- Details of resident's letter to be distributed outlining the nature of the event
- Hotline number for noise issues on the day (to be advertised on notices around the Common)
- Consideration to be given to bass frequencies
- Consideration to be given to vocal PA's
- Details of the responsible person(s) on site

The noise consultants will be on site throughout the duration of the live event, monitoring dB levels at both FOH and agreed off site locations to ensure noise levels are kept within the agreed safe limits. The consultants will be in contact with the Production Manager and Sound Engineers and will be able to respond to noise nuisance issues should they occur and take remedial action, such as instructing the engineers to reduce the overall volume or adjust specific frequencies.

Staff working on site will be provided with ear protection. Such protection is mandatory for anyone working in the front of stage pits.

30. TEMPORARY AND DEMOUNTABLE STRUCTURES

There will be a number of TDS in use at the festival including stretch tents, marquees, gazebos, geometric domes and stages.

Under CDM Regulations the integrity of structures remains the responsibility of the company who builds the structure. All TDS and equipment installations will be designed and built/installed by contractors competent in their area of work. All TDS contractors will be required to carry out their own Risk Assessment prior to the event.

All structures shall be sited and assembled/erected by the supplier and shall be checked and signed off as being correctly erected and safe for use by a competent employee of the supplying company, these will be reviewed by the Safety Advisor prior to use.

This event has also been registered on lsbud.co.uk a safe digging service providing utility asset maps.

All relevant certification, assessments and method statements will be collected by the Safety Advisor prior to the event, failure to do so will result in a delay or refusal to install.

A copy of the sign off documentation must be supplied to the organiser before use of the structure may begin.

Full details of structures in use on site will be provided to Building Control in advance of the event.

31. FENCING / BARRIERS

A mix of steel shield hoarding, heras fencing and crowd control barriers will be used for securing the event. The location and extent of each type is shown on the site plan for the event.

Steel Shield fencing will be used in certain areas to create secure perimeters.

Heras fencing will be used to create boundaries within the event site. To mitigate against surges of strong wind, supports will also be installed in areas where wind could be a factor.

Crowd barriers - crowd control barriers will be installed to provide queue lanes and to prevent access behind catering units etc.

Met barrier used for queue lanes at the immediate entrance to the festival where greater crowd pressure can be expected.

Pit barrier shall have a rating of at least 5kN/m². Front of stage crash barrier will be installed at the front of each stage with a 3m pit to separate audience from performance spaces. All barriers will be secured and any gaps underneath will be filled.

32. GENERAL CLEANING / WASTE DISPOSAL

General Cleaning and Waste Disposal will be provided by an experienced and certified company.

Refuse bins will be distributed around the site and in addition RoRo skips will be positioned BOH.

During the live event there will be a team of litter pickers working throughout the event site. The contractor will be responsible for the internal boundary of the event, cleaning the surrounding area of the event site, routes between transport links. A handover will be done at the end of the breakdown of the event to a member of Southwark Events/ Parks to ensure that they are happy with the cleaning of the common.

Particular attention will be paid to the external area of the event in regards to glass that attendees may bring to the common prior to accessing the festival. Litter Pickers on the exterior of the site will be equipped with pickers, bin bags and wheelie bins.

Re-usable cups

The main bar provider, will be implementing re-usable polycarbonate drinks receptacles for audience use. These will be charged as an additional £1 on top of the drink price, with no additional charge as long as the receptacle is returned. This will substantially reduce the on-site waste and has worked well at other events and in 2021. Litter pickers will be instructed to return all polycarbonate receptacles to the bar, which will be packed away for cleaning. In addition to the litter pickers, the bar provider will employ staff whose primary function will be to collect any cups that have not been returned or have broken.

All drinks will be served in pre-cleaned receptacles. Once a cup has been returned, it will be put into boxes for deep cleaning off-site. The polycarbonate receptacles are shatter proof.

Cable Ties

In order to combat the littering of cable ties across the festival site, we will input the following actions.

Cable ties used by the production team will be bought in bright colours (e.g. red and yellow) so they are easier to see and therefore easier to litter pick.

Suppliers will also be encouraged to adopt this policy in the supplier pack, which will be sent out in advance of the festival build. Suppliers will also be informed that they are responsible for making sure cable ties they use are collected for disposal. Suppliers will be warned about fines for littering in the supplier pack and H&S induction, which will act as a deterrent.

One litter picker will be responsible for collecting cable ties pre and post show. They will be directed to specific areas by the Production Manager where cable ties are being used and they will carry out a thorough pick in these areas. These areas will be marked on the site plan for the "cable tie picker" to use post event. High cable tie use areas are usually along heras fence runs with scrim or in stage areas with large décor sets.

Cable ties will be collected separate to other waste so they can be recycled separately.

33. SUSTAINABILITY POLICY & ENVIRONMENTAL PROTECTIONS

GALA festival have employed a consultant who works in house managing sustainability and community. He will be providing a full plan which will be released in early 2022. We Are The Fair (WATF) and GALA will take all necessary measures to ensure that sustainable practices are adopted and maintained during the events, and that the use of single use plastics is minimised. We appreciate the need to work in a manner that is sustainable, and limit our

environmental impact including our carbon footprint. At all times we will endeavour to comply with United Kingdom Law and legislation BS8901 Sustainability in Event Management.

Pre-Event - Bar and Catering Information

- We have asked our bar operator to ensure that plastic straws are not available on site. Paper straws are available at the request of the customer.
- The bar operator will serve drinks in polycarbonate, reusable receptacles. These will be charged at £1 to the customer, which will enable unlimited exchanges as long as the customer returns their cup upon each order.
- We will ask bars and food vendors to avoid all plastic packaging, including cling wrap, plastic bags or similar in the purchase, sale, distribution and transport of food or goods that are available at the event.

Pre-Event – Customer Information

- The promoter will encourage attendees, via website and email to bring their own re-usable water bottles to the event.

Our waste management company, TBC will work to ensure that our event stays clean, tidy, safe and environmentally friendly. We have a commitment to recycle, reclaim or reuse all waste and to substitute polluting substances with ‘greener’ alternatives where possible. While the clean-up is taking place dust, smoke, noise and vibration will be kept to an absolute minimum and no liquid pollutants will be permitted to enter water courses.

Our power company, Project Power take a proactive approach to sustainability through the monitoring of equipment on site and the production of energy analysis reports on generator and fuel usage. The wide variety of generators in the Project Power fleet enable clients to choose the generator that effectively serves consumption levels and this coupled with the monitoring and analysis services facilitates a saving on fuel.

Our bar company, are working actively to prevent the use of single use plastics across all bars at the event. In partnership with the local breweries, plastic straws will be banned from the festival site and it has been agreed that all drinks will be served in 100% recycled or renewable Vegware which is completely compostable. In addition to this The bar provider will ensure that all back of house bins have toppers to make recycling easy for all staff. They will also sell 100% recyclable Can’O’water as opposed to plastic bottled water.

Throughout all production services, carbon monitoring will be undertaken to understand the impact on the local and wider environment. This will include logging water usage, trucking mileages, fuel usage, waste disposal and power consumption. By undertaking this report, planning elements which need attention shall be identified and can be re-structured to lower our carbon footprint in future years.

Refer to our Sustainability and Environmental Plan (**Appendix L**) for further information.

34. SPECIFIC WEATHER CONDITIONS

As the event is open air our customers are prepared for inclement weather being a possibility. Communication to customers by GALA Festival and WATF is carried out by Facebook/Instagram/Twitter, meaning a real time update can be sent to them. We are able to advise them to dress appropriately for conditions, be that either rain (wear water proofs, wellington boots etc) or sun (bring sunscreen, keep hydrated).

The Event Management Team and Event Safety Advisor will monitor forecast and local weather conditions in advance of and during the event.

Extreme Rain Persistent heavy rain during the weeks leading up to the event date or during the event itself can lead to localised flooding and unstable ground conditions in some areas. This can have an adverse effect on the

event. WATF will continue to monitor the weather forecast and if required will look at contingency measures including those outlined below.

Ground conditions for temporary demountable structures: Though the anchorage for the marquee/tent structures used for the event should be sufficient to hold during wet weathers, advice from the marquee/tent company should be sought. The TDS will be placed in areas least affected by standing water.

Vehicle movement some of the grassy areas may become water soaked and unusable, especially if several vehicles have to pass over the same area, creating a mud hole. Trackway will be laid down to allow unobstructed vehicle movement. Contingency woodchip or other materials will be available to fill "mud holes" or particularly boggy areas that develop.

The site electrician will ensure that all power connections are properly earthed and meet BS7909 meaning that connections and distribution will not be affected by the wet conditions.

All TDS will be checked on a regular basis during extreme rain to ensure that they remain stable.

Extreme Heat During extended periods of sun and high temperatures it is necessary to consider the welfare of all persons on site, both public and staff/crew. Dehydration, sun burn and heat stroke are always a possibility. Drinking water is available at first aid and welfare positions and all bars. Staff and crew will have areas of shade and rest and access to fresh, wholesome drinking water. Concessions will have a supply of bottle water and other liquids on sale. There are various tented structures on site for attendees to use for shade. Medical and welfare facilities will have a backup supply of sun cream available to hand out to those in need. The medical personnel will be prepared to treat cases of sunburn and heat stroke should they present themselves.

Extreme Wind As well as watching reliable weather forecast web sites, anemometer readings will be taken by the Production Manager and Stage Crew Bosses as a matter of course.

WATF also request all contractors to supply wind management plans & calculations as part of their H&S documentation. With this information WATF will identify the structure on site with the lowest wind tolerance and develop an action plan around that. In the event that either the present or forecasted winds are expected to exceed 75% of the tolerance of the lowest wind bearing structures the actions set out the Wind Management Plan (APPENDIX to follow) should be followed and implemented.

Lightning –

In the UK outdoor event activities are considered to be at low risk from lightning. However, lightning does strike the ground about 300,000 times a year and lightning storms in the summer months of the UK are reasonably foreseeable.

Therefore, the risk of lightning at GALA Festival must be considered.

The Event Management team will monitor the weather in advance of the festival and throughout the duration of the festival to ensure that decisions can be made in advance of the arrival of a storm.

If a storm is expected prior to the event opening a decision will be made by the Gold Level Event Management Team as to whether to cancel the event or delay the opening. Information will be relayed to ticket holders in real time via social media that the event has been cancelled. Event staff and security stationed at the event site entrance will inform any customers who arrive on site that the event has been cancelled or delayed.

The event will operate with the following alert rates for lightning:

REVIEW	ACTION
Check weather forecast for the few hours ahead. There is a threat of thunderstorms	Advise all staff/crew/contractors to be alert and aware. Increase frequency of weather monitoring.
Lightning detected within 10km (>30 seconds Flash to Bang)	AMBER ALERT <ul style="list-style-type: none"> - Work at height stops. - Tall rides/activities such as ferris wheels stopped and cleared of customers. - Exposed seating evacuated. - Prepare for bad weather.
Lightning detected within 6km	RED ALERT <ul style="list-style-type: none"> - Evacuation of at risk areas - Dispersal of public to safer shelter (if possible) - Switch off and secure vulnerable technical systems - Activate preparations for bad weather
Last strike within 10km	After 30 minutes activity can resume. <ul style="list-style-type: none"> - Provide updates to staff, crew, contractors and the public - Prepare to restart the event. - Restarting the event will take time. Preparation can begin before 30 minutes but the official restart must not occur until the 30 minute margin of safety has passed.

Red Alert:

Lighting detected within 6km

If a storm occurs during the event and lightning is detected at 6km (3.6 miles) distance (18 seconds Flash to Bang) an evacuation of the site will occur. Announcements will be made by the Production Manager via the PA system following the Evacuation Procedure outlined in the Event Management Plan. SIA Security staff will assist in evacuating the site.

Seeking shelter

All staff and event attendees will be advised to take the following action:

- Ideally, seek shelter away from wide, open spaces and exposed hilltops or beneath tall or isolated trees.
- It is safer to contain the audience within a temporary structure even if that structure is not itself lightning protected. Compared to simply being in the open, marquees and stages offer a degree of protection (if they are well constructed and earthed).
- When seeking shelter within a temporary structure ensure that you are at least 3m away from any metal parts to avoid being struck by contact voltage.
- When sheltering in a temporary structure there is still a risk of being struck through a side flash or ground strike
- If you are exposed to the elements with nowhere to shelter, make yourself as small a target as possible by crouching down with your feet together, hands on knees and your head tucked in. This technique keeps as much of you off the ground as possible.

Last Strike within 10km

Depending upon the timing of the storm in relation to the planned opening/closing time of the event, a decision will be made by the as to whether or not to re-open the event once the storm has past. All structures will be assessed for damage by the Safety Advisor and Event Manager who will pay particular attention to structural connections close to ground level and/or adjacent to earthing points.

In case of emergency

If someone is hit by lightning, call emergency services they will need help as soon as possible. If you know first aid, apply it you will not receive an electric shock. A lightning strike is not usually instantly fatal, victims' hearts and/or breathing may stop however, and so quick application of CPR will likely save their life.

- Except in cases of emergency, don't use your telephone (landline or mobile) until the storm is over.

Cancellation - In the event of the festival being cancelled due to poor weather conditions, there is curtailment insurance cover in place which covers the cost of the production. This allows the promoter to refund customers who have purchased tickets in advance.

35. MAJOR INCIDENT PLAN

It is recognised that whilst the potential for a major incident to develop at a well- managed event is low, the consequences of such an incident are high. With this in mind, GALA and the Emergency Services recognise that pre-event planning needs to consider such an eventuality.

Definition of a Major Incident - Health and Safety Executive (1999a; 192): "A Major Incident is any emergency that requires the implementation of special arrangements by one or more of the Emergency Services, the NHS or the Local Authority for:

- The initial treatment, rescue, and transport of large number of casualties;
- The involvement either directly or indirectly of large numbers of people;
- The handling of a large number of enquiries likely to be generated both from the public and the news media, usually to the Police; The need for the large scale combined resources of two or more of the Emergency Services;
- The mobilisation and organisation of the Emergency Services and supporting agencies, e.g. Local Authority, to cater for the threat of death, serious injury or homelessness to a large number of people.

Examples of Major Incidents that may occur are as follows:

- Fire/Explosion typically this would be either in a catering area or generators
- Structural failure
- Major Crowd Disorder/Surge/Collapse
- Extreme Weather related incidents
- Terrorism

In the Event of a Major Incident, the decision to evacuate the Event Arena both in part or full will be taken by the Event Management Team and enacted as per the Emergency Planning & Procedures (*see below*) with the appropriate Emergency Services called. Event Control will deploy the event staffing resources as appropriate to best support the situation in hand.

Alert State -

All incidents will be logged and where required, a staged warning will be given across the radio to alert the event Stewarding/Security personnel and event team that there is a potential emergency incident developing.

Event Liaison Team - GALA will operate under the guidance of the Event Liaison Team (ELT), during an emergency incident. The Event Liaison Team will be made up of the following agencies; GALA Festival Representatives (Gold Level, including minute taker), Southwark Council, Metropolitan Police, Ambulance Service, Alliance Security and WATF. The ELT will be called to meet in the event of an incident as outlined below:

Event Alert State - To assist Event Control in monitoring conditions on site, it is intended that a three-tier Event Alert State system be in place. On raising the Event Alert State to either Amber or Red the ELT will be formed.

Condition GREEN indicates the event is running well and any *Minor Incidents* are being dealt with using onsite resources.

Condition AMBER indicates a *Significant Incident* is in progress, suspected bomb threat or threat of crowd disorder, limited assistance may be required from the appropriate Emergency Service(s). This is likely to involve the stopping of entertainment on a single stage or closing of an arena or small section of the event (to implement a cordon). The stopping of entertainment or closure of an area will not require the whole or large part(s) of the site to be evacuated as the incident may be contained to that area. It may also indicate multiple incidents that are straining onsite resources.

During Adverse Weather Conditions the Event Alert State may be raised to a **Condition Amber (Weather)** Alert State. A Condition Amber (Weather) Alert State does not require any assistance from the Emergency Services, it is intended to act as an informative message of the heightened state of Alert on site and that Emergency Services responding to, or accessing the Event Site should expect:

- Increased traffic due to road conditions (including delays caused by plant moving on site) and or traffic accessing and exiting the Event Site.
- That ground conditions on the Event Site may have deteriorated to the point that any access internally may be restricted.

Condition RED indicates *Major Disruption* to the Event, such as a suspected explosive device or confirmed serious fire, crowd disorder or structural collapse or any other event or anticipated event which may cause any of the Emergency Services to declare a Major Incident. This may require assistance from multiple off-site resources. This is likely to be considered serious enough to suspend all or large part(s) of the event.

EVENT ALERT STATE	BRIEF SUMMARY
Condition GREEN (Operation of Event Control during normal conditions)	Event running well. Minor incidents dealt with using on-site resources.
Condition AMBER (Operation of Event Control during an untoward incident)	Significant Incident may require limited assistance from appropriate Emergency Service(s), closure of a small area of site to implement a cordon
Condition AMBER (weather) (Operation of Event Control during an emergency situation)	Adverse weather. May result in delays accessing site and difficult conditions on site
Condition RED (Operation of Event Control during a Major Incident)	Major disruption to the event. May require assistance from multiple off-site resources and full or partial closure of the event

Information Gathering -

JESIP and METHANE - METHANE is now the recognised common model for passing incident information between Emergency Services and their Control Rooms.

Shared Situational Awareness

In the initial stages, pass information between emergency responders and Control Rooms using the METHANE mnemonic.

- M** Major Incident declared?
- E** Exact Location
- T** Type of incident
- H** Hazards present or suspected
- A** Access - routes that are safe to use
- N** Number, type, severity of casualties
- E** Emergency services present and those required

All Emergency Services have used similar models for passing information in the past but Joint Emergency Services Interoperability Principles (JESIP) has instigated the use of a common model which will mean information can be shared in a consistent way, quickly and easily, whoever the information is passing between.

The use of the METHANE will be adopted for incident reporting at GALA Festival. JESIP has produced an “Incident Initiation Form” for those working in Control Rooms to help gather information using METHANE and this template will be used for ALL Incident Reporting within the site office at GALA.

Declaration of a Major Incident -

The authority to declare a Major Incident will be taken by one of the Emergency Services. Once this has been declared ELT Members will be contacted by Event Control and asked to assemble in the Site Office (Grid Ref O12) to coordinate the operation.

The common aims of all agencies represented at the event and reinforced in this Event Emergency Plan are to:

- . Preserve life, protect property, safeguard the wider environment.
- . Ensure the safety of all staff and attendees at the event.
- . Respond effectively to any given emergency.
- . Reduce the impact on the local community.
- . Ensure a high degree of public confidence through professional conduct of all staff.
- . Restore normality.

Transfer of Responsibility - If the Event Alert State reaches **Condition RED** then the GALA Festival Gold Team will hand over control of the incident to the Senior Police Officer. This fact will be documented in the Metropolitan Police log and a formal transfer of responsibility document will be completed.

Emergency Press & Media Arrangements - It is envisaged that any Media enquiries, during or following a Significant Incident or Major Incident would be dealt with as a joint approach between the Emergency Services and the GALA Festival Gold Team.

Emergency Services - Media interest in casualties, survivors and evacuees will focus on the receiving hospitals, temporary mortuary, survivor reception centre, friends and relatives centre and rest centres. Consequently, it is essential that all enquiries relating to the status of casualties be referred directly to the designated Police Media Officer. Any press releases will be made in conjunction with the Media Liaison Officer of the relevant emergency service and partner agencies.

GALA information will be disseminated to the Press & Media and via social media through the GALA Gold Team.

Any GALA Press & Media statements must first be agreed by the ELT and Police Media Officer.

All staff, security, stewards, contractors and volunteers are instructed to refrain from making any comments (including the use of any social media channels) to any media representatives and refer them to the GALA Gold Team.

Designated Hospital - The receiving Hospital has been identified as:

Kings College University Hospital
Denmark Hill
London, SE5 9RS
020 3299 9000

Body Holding Area - In the event of large numbers of fatalities on the site, a Body Holding Area will be established. This area will be part of an existing structure identified at the time. The Body Holding Area **must not** be confused with the Temporary Mortuary. A possible location for the Body Holding Area is: Stage 3

Responsibility for managing this holding area will be with the emergency services and partner agencies. The ELT will assist with presence of manpower where possible and if required.

Operational Method –

The below actions are a guide and these may need to be adapted dynamically depending on the situation at the time.

Operational Method - Condition AMBER

Where a Significant Incident occurs at The Event that meets the relevant criteria, Event Control will raise the Event Alert State to **Condition AMBER** and **Operational Method - Condition AMBER** is then to be followed:

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
5. [REDACTED]
6. [REDACTED]
7. [REDACTED]
A [REDACTED]
B [REDACTED]

Raising the alert state to Amber is likely to involve the stopping of entertainment on a single stage or the closure of an arena or small part of the event site to implement a cordon. The stopping of entertainment or the closure of an arena will not require the whole or large parts of the site to be evacuated, as the incident may be contained to that area. However, if any part of the show's entertainment is stopped, the event should be placed on **AMBER** alert as a precaution. RVPs for Emergency Vehicles are to be manned and secured.

Operational Method - Condition RED

Where a Major Disruption to the event occurs and the Event alert State is raised to **Condition RED**, the following operational method should be followed:

1. [REDACTED]
2. [REDACTED]

- 3. [REDACTED]
- 4. [REDACTED]
- 5. [REDACTED]
- 6. [REDACTED]
- 7. [REDACTED]

Depending on the nature of the incident, ELT may transfer responsibility for the managing of the incident to the Senior Police Officer present.

When a Major Disruption to the Event occurs or a Major Incident is declared, all efforts will be made (so far as is reasonably practicable) to resolve the incident whilst the show continues. Suspending the Event should only be considered as a last resort as this may create problems such as crowd surges, violent behaviour, confusion and traffic issues.

Furthermore, it is considered extremely unlikely that a large scale evacuation could be completed without issue, due to the type of event, scale of the site and number of occupants.

All available site staff will be directed to locations to assist in the evacuation prior to the issuing of a Public Address Emergency Announcement. In the event that the show has to be suspended all relevant exits will be opened and staffed prior to the Emergency Announcement being made. Details of Emergency Announcements are detailed later in this document.

Where possible the Stage PA Systems is to be used to provide suitable information and reassurance.

DUE TO THE TYPE OF INCIDENT, THERE MAY BE A NEED TO DYNAMICALLY AMEND THE ABOVE LIST OF ACTIONS. UNDER SUCH CIRCUMSTANCES, THIS WILL BE DONE UNDER THE DIRECTION OR LEADERSHIP FROM METROPOLITAN POLICE.

36. EMERGENCY ANNOUNCEMENTS

Emergency Coded Messages - Radio Users

[REDACTED]	MEDICAL INCIDENT	Mobilise Medical Team (and Security escort as appropriate)
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3. Entry of an Emergency Vehicle

“LADIES AND GENTLEMEN THIS IS A PUBLIC SAFETY ANNOUNCEMENT. AN EMERGENCY VEHICLE NEEDS TO ENTER <<INSERT NAME OF AREA>> VIA <<INSERT NAME OF AREA>>. PLEASE CLEAR THE ROUTE TO ALLOW ACCESS FOR THE EMERGENCY SERVICES VEHICLE AND FOLLOW ANY INSTRUCTIONS GIVEN BY THE EVENT STEWARDS AND OFFICIALS.”

4. Partial Evacuation

“LADIES AND GENTLEMAN THIS IS A PUBLIC SAFETY ANNOUNCEMENT. IT HAS BECOME NECESSARY TO EVACUATE THE <<INSERT NAME OF AREA>>. PLEASE FOLLOW THE DIRECTIONS OF THE EVENT STEWARDS, OFFICIALS AND POLICE OFFICERS.”

5. Bomb threat

“LADIES AND GENTLEMEN THIS IS A PUBLIC SAFETY ANNOUNCEMENT. WE HAVE BEEN WARNED BY THE POLICE OF A SECURITY ALERT IN THE <<INSERT NAME OF AREA>> AND AS A PRECAUTION, YOU ARE ASKED TO CLEAR THIS AREA. PLEASE FOLLOW THE DIRECTIONS OF THE EVENT STEWARDS, OFFICIALS AND POLICE OFFICERS. WE SHALL UPDATE YOU AS FURTHER INFORMATION BECOMES AVAILABLE.”

6. After the Incident (All Clear)

“LADIES AND GENTLEMEN THIS IS A PUBLIC SAFETY ANNOUNCEMENT. FOLLOWING THE INCIDENT IN THE <<INSERT NAME OF AREA>> WE ARE PLEASED TO INFORM YOU THAT THIS INCIDENT HAS NOW BEEN RESOLVED AND THE AREA HAS NOW REOPENED, THANK YOU FOR YOUR PATIENCE AND ASSISTANCE.”

Due to the size and the nature of the event it is highly unlikely that an incident could occur which results in the evacuation of the whole event. However, it is possible that an incident could cause the evacuation of an area or part of the event. In the unlikely event of this happening the Incident will be escalated in accordance with the Event Emergency Plan.

The GALA Gold Team would then allocate available resources (including Security and Event Staff) to assist with managing the Cordon and the evacuation of the people from within the Cordon.

If unforeseen circumstances (i.e. a non-emergency incident) resulted in the closure of the event, then the Emergency Egress will be implemented and the site emptied in a gradual manner.

In the highly unlikely event that a full evacuation is to be carried out the following announcement will be made over the Stage Public Address Systems:

7. Termination of the Event

“LADIES AND GENTLEMEN THIS IS A PUBLIC SAFETY ANNOUNCEMENT. DUE TO CIRCUMSTANCES BEYOND OUR CONTROL IT HAS BECOME NECESSARY TO CLOSE THE EVENT EARLY. PLEASE VACATE THE SITE IMMEDIATELY BY WALKING TO ANY AVAILABLE EXIT AS QUICKLY AND QUIETLY AS POSSIBLE, PLEASE FOLLOW THE DIRECTION OF SECURITY AND STEWARDS.”

37. EMERGENCY VEHICLE ACCESS/ RV POINT

Emergency Vehicles will access the site via [REDACTED]

All onsite management should meet at the ELT in the event of an emergency and agree members to meet the Emergency Services at the RVP.

The nearest A&E facilities have been identified as:

Kings College University Hospital
Denmark Hill
London, SE5 9RS
020 3299 9000

38. COUNTER-TERRORISM

The nature of the event and the audience are not expected to present a risk of terrorist activity. However, WATF are aware that UK does face a threat of terrorism and that crowded places remain an attractive target. With this in mind the Event Management Team, Security and Stewards are instructed to be vigilant in matters of suspect and unattended packages and suspicious behaviour in the vicinity of, or within the event site. Staff are briefed to report anything suspicious to Event Control for consideration and further action.

The Event Management Team have also completed the Action Counters Terrorism (ACT) e-Learning course.

Suspicious Packages

Process for assessing a potential suspicious package –

When assessing a potential suspect package, staff should use the **HOT** protocol:

- H HIDDEN** Has the item been hidden from view? Has it been placed in a discrete location?
- O OBVIOUS** Is the package obviously suspicious? Are there signs of wires, tape, batteries, ticking etc.?
- T TYPICAL** Is the object typical for its environment? Does it appear out of the ordinary?

In addition to **HOT** principles, the **5Cs** and the **5Ws** will also be applied:

5Cs

- CONFIRM** How long has the item been there? Has anyone been seen with it? Has it been moved?
- CLEAR** Clear the area immediately
- CORDON** Cordon off the area
- CONTROL** Control the cordon effectively
- CHECK** For secondary devices or other hazards

5Ws

- WHAT** What is it? Describe the item (size, colour etc)
- WHERE** Where is it? Exact location of item and any access routes to it
- WHEN** When was it found? Has it been moved?
- WHY** Why is the item suspicious?
- WHO** Who found it? Who are the targets? Who are the witnesses?

Process for reporting detection of a suspicious package -

The code word for detection of a suspect package is [REDACTED]

Staff should not use the word **BOMB** on the radios as it may cause alarm if overheard by the public.

The precise location of the suspect package and as full description of it as possible must be given. Ensure that the notification is made as quickly as possible but do not use radio or mobile phone within 100m of package. Operations Director and Head of Security will evaluate the package and if necessary, escalate the situation to the Police. Ensure that the package remains under surveillance and is not disturbed until the appropriate authorities investigate.

Evacuation radius for suspicious packages -

Briefcase 100m, Suitcase 200m, Car / Lorry 400m

Security will assist in the egress of guests from the immediate vicinity and ensuring others doesn't enter the site. Security will then follow instructions from Police with regards to cordon distances.

Process for responding to a marauding type attack -

RUN

Take off your Hi Vis vest if you are wearing one
Escape if you can
Consider the safest options
If there is a safe route RUN if not HIDE
Can you get there without exposing yourself to greater danger?
Insist others leave with you
Leave belongings behind except grab bag if you can easily take it
5/20 Rule If possible stay 5m from hard cover and 20m from an escape route.

HIDE

Take off your Hi Vis vest if you are wearing one
If you cannot run HIDE
Find cover from gunfire if you can see the attacker, they may be able to see you
Cover from view does not mean you are safe; bullets go through glass, brick, wood and metal
Find hard cover e.g. substantial brickwork/heavy reinforced walls
Be aware of your exit routes
Try not to get trapped
Be quiet, silence your phone and radio
Lock/barricade yourself in it'ss handy to carry a door wedge
Move away from the door

TELL

Call the emergency number UK 999 EU 112 or use your radio What do they need to know?
Location where are the attackers/suspects?
Direction where did you last see them?
Descriptions describe the attacker, numbers, features, clothing, weapons
Further information casualties, type of injury, building information, entrances, exits, hostages
Stop other people entering if it is safe to do so

Armed Response

Follow officers' instructions

Remain calm
Can you move to a safer area?
Avoid sudden movements that may be considered a threat
Keep your hands in view

Officers may

Point guns at you
Treat you firmly
Question you
Be unable to distinguish you from an attacker
Officers will evacuate you when it is safe to do so

Stay Safe

What are my immediate actions if there were an incident?
What is my part in the response plan?

Stay Calm

Be prepared
Be professional

Acid/Chemical Attacks –

Advice on responding to Acid/Chemical Attacks can be found in the Medical Operation Plan (APPENDIX E to follow)

39. COVID-19

WATF and GALA are dedicated to ensuring a safe working and attendee environment for the weekend of events in June 2022. We accept and acknowledge that in addition to the usual protocols, the 2022 edition may need to include measures to mitigate the transmission and spread of Coronavirus.

40. FIRE PRECAUTIONS

Suitable and sufficient firefighting equipment will be provided on site to the levels described within the risk assessment. Extinguishers will be positioned for easy access.

The suggested level of FFE for this event is as follows:

Main Entrance	1 x 9 Litre Water + 1 x 2kg Carbon Dioxide
Bars	1 x 2 Kg Carbon Dioxide + 1 x 6 Litre Foam per bar
Production office/EC	1 x 2 Kg Carbon Dioxide + 1 x 9 Litre Water
Main Stage	2 x 2 Kg Carbon Dioxide
FOH	1 x 2 Kg Carbon Dioxide
Stage 2	1 x 2 Kg Carbon Dioxide
Stage 3	1 x 2 Kg Carbon Dioxide + 1 x 9 Litre Water
Stage 4	1 x 2 Kg Carbon Dioxide + 1 x 9 Litre Water
Food Courts	2 x 2 Kg Carbon Dioxide + 2 x 6 Kg ABC Powder per area
Generators	1 x 6 Kg ABC Powder per generator
Tower Lights	1 x 6 Kg ABC Powder per tower light
Spares	4 x Carbon Dioxide, 2 x Class F, 2 x Foam, 2 x Water, 4 x blankets

The area of free, unobstructed public viewing space for each entertainment area is as follows:

Main Stage 4401m²

Arena #2 1010m²

Arena #3 461m²

Arena #4 - 232m²

Total 6104m²

In addition to these entertainment areas, there are other publicly accessible spaces within the festival site catering, toilets etc.

However, based on only the entertainment areas and using a crowd density of .5m² per person, we achieve a safe event capacity of 12,208.

Within the event site perimeter (Steel Shield) there will be 9 Emergency Exits at a width of 4.8m each installed, totalling 43.2m. These will be staffed at all times that the public are on site and will be kept clear and free from obstruction.

In addition to these exits, there is the main entrance (33m).

For evacuation capacity purposes, we will use a flow rate of 66 persons per meter, per minute and an evacuation time of 7 minutes (open air, normal risk).

Available Exit Width: 33m + (9 x 4.8m) = 76.2m

Discount largest exit: 76.2m - 33m = 43.2m

Also discount 2 further exits: 43.2m - (2 x 4.8m) = 33.6m

Adjustment for the 1055mm rule: 33.6/1.05 = 32m

66 x (32m x 7) = **14784**

Each exit can safely evacuate 316 persons per minute, 2212 persons in 7 minutes.

In total, the 7 exit gates can accommodate 2112 persons per minute, 14784 persons in 7 minutes.

41. SITE BUILD / CLEARANCE

Production schedule to follow in the month leading up to the event (**APPENDIX H to follow**).

42. TRAFFIC MANAGEMENT

Details of the Traffic Management Plan (**APPENDIX I**) will be provided in due course.

43. APPENDICES

A LICENCE OPERATING SCHEDULE - *TO FOLLOW*

B - SITE PLAN *ATTACHED*

C – RISK ASSESSMENT – *ATTACHED*

D – FIRE RISK ASSESSMENT – *ATTACHED*

E – EVENT MEDICAL PLAN – *TO FOLLOW*

F – CRISIS COMMS PLAN – *TO FOLLOW*

G – NOISE MANAGEMENT PLAN – ATTACHED
H – PRODUCTION SCHEDULE –TO FOLLOW
I – TRAFFIC MANAGEMENT PLAN TO FOLLOW
J – CROWD MANAGEMENT PLAN – ATTACHED
K – SECURITY MANAGEMENT PLAN–TO FOLLOW
L – SUSTAINABILITY AND ENVIRONMENTAL PLAN – TO FOLLOW
M – COVID-19 RISK ASSESSMENT – TBC
N- COVID-19 MANAGEMENT PLAN –TBC



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Message from GALA



Friends of GALA,

The COVID-19 pandemic has given us time to reflect on what's important and how we wanted to host the festival in a way that feels as inclusive and as safe as possible, improves the wellbeing of our local community and reduces our impact on the planet.

We were lucky and privileged to have been able to return to the Rye 797 days after our 2019 event. It was challenging to put on GALA in 2021, but thanks to our artists, audience, council, local community, partners, sponsors, and suppliers we managed it.

In early July 2021 we launched a sustainability strategy. In the run-up to the festival we introduced a number of sustainability initiatives, then collected data and information related to them.

This report contains the key information related to how we did in 2021 in terms of our environmental and social impact. For example, our carbon footprint and results from our wellbeing survey. You'll find things we didn't do so well on, such as our management and measurement of waste, as well as things we are proud of, such as raising over £8,000 for charity.

This report is about being transparent, about holding ourselves to account. This is our first year of sustainability impact measurement and our first year of reporting, there is much more to achieve and learn from.

We developed our strategy and report in collaboration with TOGETHERZERO, a sustainability initiative which exists to help the arts, music and events industries emerge from the pandemic with a refreshed social and environmentally oriented purpose.

Please read through the report and get in touch if you have any questions or feedback.

Team GALA x



Sustainability is about people as well as planet. We want to ensure our resources are directed to where we can have the greatest positive impact on society and the environment. Here are some of our priorities for 2022 (in no particular order). You'll find some targets related to these throughout the report.

1 Support local community groups and charities

In 2022 we will increase our fundraising for the Southwark Day Centre for Asylum Seekers; provide more opportunities through sponsorship or other means to Peckham Platform; and widen our network in the community, seeking out new ways to support groups and charities.

2 Create an inclusive space

In 2022 we will increase the reach of our anti-harassment campaign with Don't Be A Creep. We will also be investing in a Safe Space at the festival and working with our security contractors to develop new protocols and policies. We will improve the accessibility of the festival, working with Attitude is Everything who improve deaf and disabled peoples access to live music.

3 Be an environmentally responsible organisation

In 2022, we will publish our Net Zero strategy and widen the scope of our carbon footprint measurement. We will work closely with the council and environmental consultants to reduce and mitigate any potential damage to our beloved park.

Key Indicator	Data / Outcome	Comment
Fuel Consumption	<ul style="list-style-type: none"> • 4,320 litres of Gas Oil (Red Diesel) consumed. • 0.16 litres per person per day. • 0% of our fuel-mix was Biodiesel. 	<ul style="list-style-type: none"> • Our fuel consumption has a B energy rating and is 81% better than the industry benchmark¹. • However we are 15% below the industry in our use of Biodiesel.
Greenhouse Gas Emissions	<ul style="list-style-type: none"> • 12,856 kg carbon dioxide equivalent emissions (co2e) (from energy, waste and water). • 0.48 kg co2e per person per day. 	<ul style="list-style-type: none"> • Our emissions are 75% better than the benchmark (1.9kg per audience day) • Our carbon accounts have been prepared in accordance with the GHG Protocol using UK Government emissions factors²
Waste	<ul style="list-style-type: none"> • 53.67 tonnes of waste. • 2kg per person per day. • Zero waste to landfill. 	<ul style="list-style-type: none"> • We used a benchmark of 2kg per day³ because we were unable to get data from our supplier • Our skip for recyclables was contaminated with non-recyclables.
Water	<ul style="list-style-type: none"> • 25,200 litres consumed. • 0.94 litres per person per day. 	<ul style="list-style-type: none"> • We are significantly below the industry benchmark, this is because there should have been greater access to tap-water for our audience.
Peckham Rye Park	<ul style="list-style-type: none"> • Some environmental damage to the park was caused in the bad weather conditions. • We invested in a biodiversity impact assessment to identify and mitigate potential risk to local wildlife. 	<ul style="list-style-type: none"> • We have paid for ground damage reinstatement to take place and under the advice of the park authorities are waiting till spring to assess seeding successes. • Our 2022 site plan includes an increase in trackway to mitigate risk of ground damage.





In 2021 we took the key first step of measuring our impact for a selection of indicators as shown on previous page. We performed well in some areas and less well in others.

Our fuel consumption was efficient because of our power site design. We used clustering, spreading out our generators and running less sets. Everywhere possible on site our generators ran on a demand basis, so we weren't burning fuel when it wasn't absolutely necessary. This helped us keep our carbon footprint (0.48 kg co₂e per audience day) 75% lower than the industry benchmark of 1.9 kg co₂e per person per day⁴.

Our waste was treated by mechanical recycling, anything un-recycled was incinerated for energy, with zero waste going to landfill. However, we have work to do to better measure and manage it in 2022. Waste was separated into recyclables and non-recyclables by our visitors in clearly marked bins. There were two separate skips in place to maintain this separation before it was sent off for treatment. There was contamination of non-recyclables into the recyclables skip which reduced the likelihood of a good recycling rate. We were unable to ascertain an accurate estimate of the tonnage of our waste. We have used an industry average benchmark of 2 kg per person per day to estimate our waste generated to be 53.67 tonnes.

Adverse weather conditions lead to ground damage in the Park. We have paid for ground damage reinstatement to take place. This work takes place in consultation with the park, however we will only be able to see the effects of the remedial works and re-seeding once we reach spring, due to the weather during winter.

In 2019 we invested in an ecologic impact assessment in the park to survey bat and nesting bird activity so that we could mitigate any adverse impacts. The 2019 assessment was for our 2020 event (which was postponed to 2021).

We have signed up to the Vision2025 pledge to achieve a significant reduction by 2025 in greenhouse gas emissions in line with science-based targets.

In our first year we have measured the emissions from energy, waste and water. In 2022 and in the years to come we will measure greenhouse gas emissions from other indirect sources, such as artist travel and from our purchased goods and services. In 2021 our emissions from artist travel would not represent a typical year due to COVID. 13% of our artists were international, 42% from South London, 35% from other parts of London and 10% from the UK.

Our greenhouse gas emissions from energy, waste and water sources was 12,856 kg co2e or 0.48 kg co2e per audience day. We have offset our emissions from energy waste and water by purchasing Gold Standard carbon credits. Carbon offsets are a small part of the solution, the primary goal is a reduction in emissions. We've selected these projects in line with the guidance published by the Stockholm Environment Institute.⁶

Solar Cooking for Refugee Families in Chad: 'Tens of thousands of refugees from Darfur are offered the chance to vastly improve their life by using the CookKit solar cookers.'⁷



Myanmar Stoves Campaign: 'The Myanmar Stoves Campaign, a Soneva Foundation program, is the first Gold Standard certified carbon project in Myanmar. The 36,000 fuel efficient stoves sold to date have improved the lives of over 165,000 people.'⁸





Key Indicator	Data / Outcome	Comment
Fundraising	<ul style="list-style-type: none"> £8,482 raised for Southwark Day Centre for Asylum Seekers (SDCAS). 45% of which from guestlist donations, 42% on-site fundraising, 5% donations, 8% raffle. 	<ul style="list-style-type: none"> SDCAS had a stand, raised awareness and recruited volunteers from the GALA audience. The Mayor of Southwark visited in full regalia to support the fundraising.
Community Tickets	<ul style="list-style-type: none"> 500 free community tickets set aside. 1,500 residents tickets discounted from £45 to £20 (£38k in foregone revenue). 	<ul style="list-style-type: none"> We have more time this year and will invite community groups earlier to take up the offer.
Local Suppliers	<ul style="list-style-type: none"> 71% of our suppliers are from Greater London. 18% of which are from South East London. 	<ul style="list-style-type: none"> Our food vendors are all London based but not necessarily from South East London.
Economic Contribution	<ul style="list-style-type: none"> £1.7 million of Gross Value Added (GVA) generated by our procurement spending. £261k uplift in local spending in Peckham. 	<ul style="list-style-type: none"> The GVA estimate is developed using the UK government's type 1 spending multipliers. The local spending estimate uses a £9.73 per person multiplier from Haringay council concerning the impact of events in Finsbury Park⁹.



SDCAS is a charity on our doorstep founded over 25 years ago as a practical response to the increasing poverty, distress and homelessness among asylum seekers and refugees. SDCAS support some of the most vulnerable in our community who have often fled torture and persecution to seek a better life for themselves and their families. SDCAS provide a crèche, help with immigration, benefits, housing, education, mental health support, English classes, and activities like gardening, arts and crafts, and outings.

In solidarity with SDCAS, we created an online charity raffle and auction, custom t-shirts, we set aside a £10 guest list ticket donation, and raised money on site with charity compatible and specialized card machines. Combined these initiatives raised over £8,000 for the Day Centre.

In 2021 we also collaborated with Peckham Platform, a creative and educational charity based in Peckham. They bring local communities together with leading artists to co-produce social art that responds directly to the needs and concerns of the people involved.

We sponsored an art installation put together by the Youth Platform. They designed and built an interactive installation, inspired by communities local to Peckham, featuring mesmerising Batik and Ankara fabrics. The installation provided our audience with a blank canvas to write with markers responding to the question 'How do the arts help us find a community?'. You can see some of the responses at the end of the report. In 2022 we will sponsor another installation from Peckham Platform, we cannot wait to see what they will produce next.

In 2021, as a result of our procurement spending, our activity generated £1.7 million of GVA in the UK economy. GVA is the economic contribution an entity makes to Gross Domestic Product (GDP). This estimate was developed using the UK Government's published type 1 GVA multipliers¹⁰. In 2021, we estimate the additional footfall in Peckham generated an uplift in local spending of £261k. This estimate is based on comparable surveys undertaken in Haringey evaluating the economic impact of events in Finsbury Park which find the average spend in the local area is £9.73 per person.

We estimate our total indirect and induced economic impact to be £1.9 million in 2021. For every £1 we spent on putting on the event, there was a societal economic return of £1.9.

Key Indicator

Wellbeing Survey

Artists Diversity Survey

Data / Outcome

- 601 responses.
- 96% had no negative experiences.
- 4% reported negative experiences.

- 18 / 59 artists who played responded (response rate of 30%).

Comment

- We sent a survey to our audience for negative experiences of e.g. sexual harassment.

- There is not enough data to make full assertions over the diversity of the lineup.

Wellbeing & Inclusivity at GALA

We recognise that sexual harassment, sexual assault, racism, homophobia, transphobia, verbal abuse, physical abuse and micro-aggressions happen everywhere.

In particular the nightlife and events industry has to face a reality. The environments that we create (which are designed to be places of pleasure), can for many be high risk environments. A negative experience can at best spoil the day and at works cause serious mental and / or physical harm.

For example, the most extensive survey undertaken on harassment at music festivals found that 14% of women who had been to a festival in the past year were sexually assaulted. 27% of women in the same sample category experienced unwelcome forceful dancing¹¹.

Reports from the Metropolitan Police state that sexual assault in London bars, pubs, nightclubs and music venues were at a six-year high in 2021¹².

We're on a mission to make GALA the safest and most inclusive festival it can be and we have a strategy in place to achieve this.



Wellbeing & Inclusivity at GALA

Awareness

In 2021, we worked with Don't Be A Creep (DBAC) to send an anti-harassment message to our audience across our social media channels and through site-wide postering. DBAC is a music and nightlife arts initiative launched by Ruby Savage and Maude Churchill that spreads a zero-tolerance policy to abuse or harassment of any kind.

To find out more, please see the Resident Advisor article [here](#).

In 2022 we will continue to work with DBAC and widen the scope and reach of the campaign to maintain this message.

Response

We have learnt a lot from our own survey (see next page) and through conversations with our audience. We found that some personnel of our security contractors whether through a lack of policy, or training often struggled to deal with complaints related to these issues. We are seeking out best practice to resolve this for 2022.

Further we will be introducing a safe space and mobile wellbeing support staff at the festival. The safe space will be managed by professionals and is a dedicated environment for people to go to and be cared for confidentially.



Report

In 2021, we surveyed our audience for negative experiences related to: sexual harassment, sexual assault, racism, transphobia, homophobia, verbal assault, physical assault and micro aggressions.

601 people responded to the survey. 95.7% of respondents selected that they did not have or witness a negative experience.

Considering the previously quoted statistics, for example that 14% of women experienced sexual assault at a festival in the past year, we cautiously believe this is a strong indication that GALA is largely an inclusive and happy place to be.

However what's more important are the cases where something happened.

28 respondents reported one or more experiences which are shown on the next page. We have provided the full set of anonymised results in the appendix of the report. On the next page there is a grid which shows which experiences the 28 respondents had. A 'yes' indicates they had this experience. The majority of the 28 victims or witnesses' experiences related to sexual assault or harassment, this was often compounded with other issues such as micro aggressions and verbal abuse.



Wellbeing & Inclusivity at GALA

Respondant	Behavioural Micro-aggression	Creepy attention*	Discrimination	Drink Spiking*	Physical abuse	Profiling	Sexual assault	Sexual Harrassment (Touch)	Sexual Harrassment (Comments)	Name calling (Homophobic abusive term)*	Verbal Abuse	Verbal Micro-aggression
1	Yes											Yes
2				Yes								
3			Yes								Yes	
4									Yes			
5			Yes									
6						Yes						
7							Yes					
8					Yes						Yes	Yes
9									Yes			
10								Yes				Yes
11							Yes					
12							Yes					
13							Yes					Yes
14												
15	Yes											Yes
16	Yes		Yes			Yes		Yes	Yes		Yes	
17							Yes					
18							Yes					
19							Yes	Yes	Yes			
20							Yes		Yes			
21			Yes							Yes	Yes	
22								Yes				
23		Yes										
24											Yes	
25												
26							Yes		Yes			
27							Yes	Yes	Yes			
28	Yes							Yes				Yes

*Indicates a custom response, all other options e.g. 'verbal abuse' were fixed response categories.

Wellbeing & Inclusivity at GALA

Learn

The Wellbeing survey consisted of two parts.

The first was a multiple choice section where we asked respondents about whether they had a negative experience, and if so, the protected characteristic affected e.g. sexual orientation and the incident type e.g. verbal abuse.

The second part provided respondents with the opportunity to describe in detail the experience or leave any other comments.

This section was confidential and will not be published. We used this to learn more from our audience. Where respondents left their email address we contacted them directly and held calls to listen first hand at what happened and how GALA (in hindsight) could have helped them.

From the comments and conversations we learnt that respondents really appreciated the opportunity to write about their experiences and have their voices heard. This has provided us with even more impetus to act.

We learnt that some respondents felt let down by security when they brought a problem to them, we are investigating how to remedy this via additional training, protocols, policies and other security contractors' best practice.

We have also learnt that even though there was a small number of cases, we believe a Safe Space and wellbeing support staff will be a key addition to GALA 2022 - providing a secluded safe space for any person who needs it.



The sustainability section on our website will be updated and will contain our entire 2022 strategy. Please see right for an overview of some of things we hope to achieve.

1 Measure More

We will be widening the scope of our carbon footprint measurement to include other sources. These include: artist travel to the event and emissions in our supply chain from purchased goods and services. These carbon sources are much greater than energy, waste and water but are more complex to measure and manage. We will also measure pollutants such as particulate matter and oxides of nitrogen (key indicators of air quality). These pollutants not only come from our generators but also from vehicles coming onto site during the build and re-rig phase. As stated in the report we were unsuccessful in our measurement management of waste and therefore unaware of the 2021 recycling rates. This is a key area to address in 2022.

2 Raise more

We're aiming to increase the money we raise for charity by 25% from £8k to £10k. We hope to do this by maximising our on-site fundraising. We will invest in more card machines that are directly linked to the Southwark Day Centre for Asylum Seekers bank account. We will also put more people into action on site to raise awareness and cash.

3 Do More

We will work with Attitude is Everything, an organisation which improves deaf and disabled people's access to live music to improve GALA's accessibility. We are aiming for Bronze certification in 2022. We will increase the scope of our anti-harassment campaign with Don't Be A Creep. We will also invest in a safe space at the festival and will be engaging directly with our security partners to develop better ways to secure the wellbeing of our audience. We will increase our sponsorship with Peckham Platform to provide more opportunities for young creatives. We will be reaching out to community groups and charities to provide 500 free tickets to the festival. We will invest in more trackway to mitigate and reduce any risk of ground damage.



LOVES CUDDLES
 ARTS IS ESCAPE!
 CREATIVITY + FRIENDSHIP + LOVE
 WITH LOVE, MUSIC IS LIFE!!!
 TOGETHERNESS
 COMMUNITY
 HAPPY US SWELGE
 HOW DO WE FIND A

BRIGGSY + CALXXX
 THE JMANZ6
 THE STORM ALWAYS RAISES
 ART IS A MURKY MIRROR
 I LOVE YOU ALL
 BIG COMFORTABLE DENG UNCOMFORTABLE
 BATTER FRIENDS Ned is a
 ONLY loves the base
 REUNITED GANG
 CHOOSE
 07921561761
 SASMAO
 077987525
 CHRISSE
 Sin Leche Por Favor
 MAHAMI THE MAIN CHARACTER
 Shared hobbies
 Similar interests
 TEXT 4 CAT PICS: 07891926197
 SAY LESS
 TEXT 07981817631 for afters and fun!!!
 Did you really expect serious answers to this?
 Everyone likes dancing with
 you need more classes!
 SOY MUY
 Keth was here! America's best year
 WASHA
 What helps
 unity

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 WASHA
 What helps
 unity

GALA's sustainability strategy and initiatives were developed in collaboration with TOGETHERZERO. This report was written independently by TOGETHERZERO, providing third party verification of the underlying data and information.

TOGETHERZERO is a sustainability initiative which exists to help the arts, music & events industries rise from the ashes of the pandemic with a refreshed social & environmentally orientated purpose.

TOGETHERZERO has over six years of experience pioneering impact methodologies for multi-national corporations, investors and the UK government.

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- 1 'Festival Fuel Tool' - An online tool used to rate the fuel consumption of an event and compare to industry benchmarks (Powerful Thinking, 2021) <https://www.powerful-thinking.org.uk/resources/fuel-tool/>
- 2 'Government Conversion Factors for Company Reporting of Greenhouse Gas Emissions' (UK Gov, 2021) <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>
- 3 'The Show Must Go On: Environmental Impact Report for the UK Festival and Outdoor Events Industry' (Vision 2025, 2020) <https://www.vision2025.org.uk/the-show-must-go-on/>
- 4 Ibid.
- 5 Ibid.
- 6 'Securing Climate Benefit: A Guide to Using Carbon Offsets.' Broekhoff, D., Gillenwater, M., Colbert-Sangree, T., and Cage, P. (2019). Stockholm Environment Institute & Greenhouse Gas Management Institute. www.offsetguide.org
- 7 'Solar Cooking for Refugee Families in Chad' (Gold Standard) <https://marketplace.goldstandard.org/products/solar-cooking-refugee-families-chad>
- 8 'Myanmar Stoves Campaign' (Gold Standard) <https://marketplace.goldstandard.org/products/myanmar-stoves-campaign>
- 9 'The Economic Impact of Events in Finsbury Park' (Haringey Council 2018) https://www.haringey.gov.uk/sites/haringeygovuk/files/economic_impact_of_events_at_finsbury_park_final.pdf
- 10 'UK Input Output Analytical Tables' (UK Gov 2021) <https://www.ons.gov.uk/economy/nationalaccounts/supplyandusetables/datasets/ukinputoutputanalyticaltables-detailed>
- 11 'Unwanted Sexual Behaviour the occurs at music festivals in the UK' (Yougov 2018) <https://yougov.co.uk/topics/lifestyle/articles-reports/2018/06/21/two-five-young-female-festival-goers-have-been-sub>
- 12 'Meet the People Trying to Make London Nightlife Safer in 2022' (Timeout 2021) <https://www.timeout.com/london/nightlife/meet-the-people-trying-to-make-london-nightlife-safer-in-2022>

On the 13th of August 2021, we published a wellbeing survey and shared it on our instagram and via our mailer. You can access the survey (which is now closed) [here](#).

The mailer was accompanied by this text:

“We’re on a mission to make GALA the safest and most inclusive festival it can be. Whilst we’ve never had any reported cases of sexual harassment, racism, homophobia, transphobia or micro-aggressions in previous years, we recognise that that doesn’t mean there weren’t any.

This year, we are asking the GALA community if you experienced or were a witness to any of the aforementioned issues or anything else nasty associated with a protected characteristic (gender, ethnicity, sex, sexual orientation, religion).

Please take 1 minute to complete our Wellbeing Survey via the button below. If you didn’t experience any of the above please take 10 seconds to hit ‘no’ and complete the survey.

Why are we doing this?

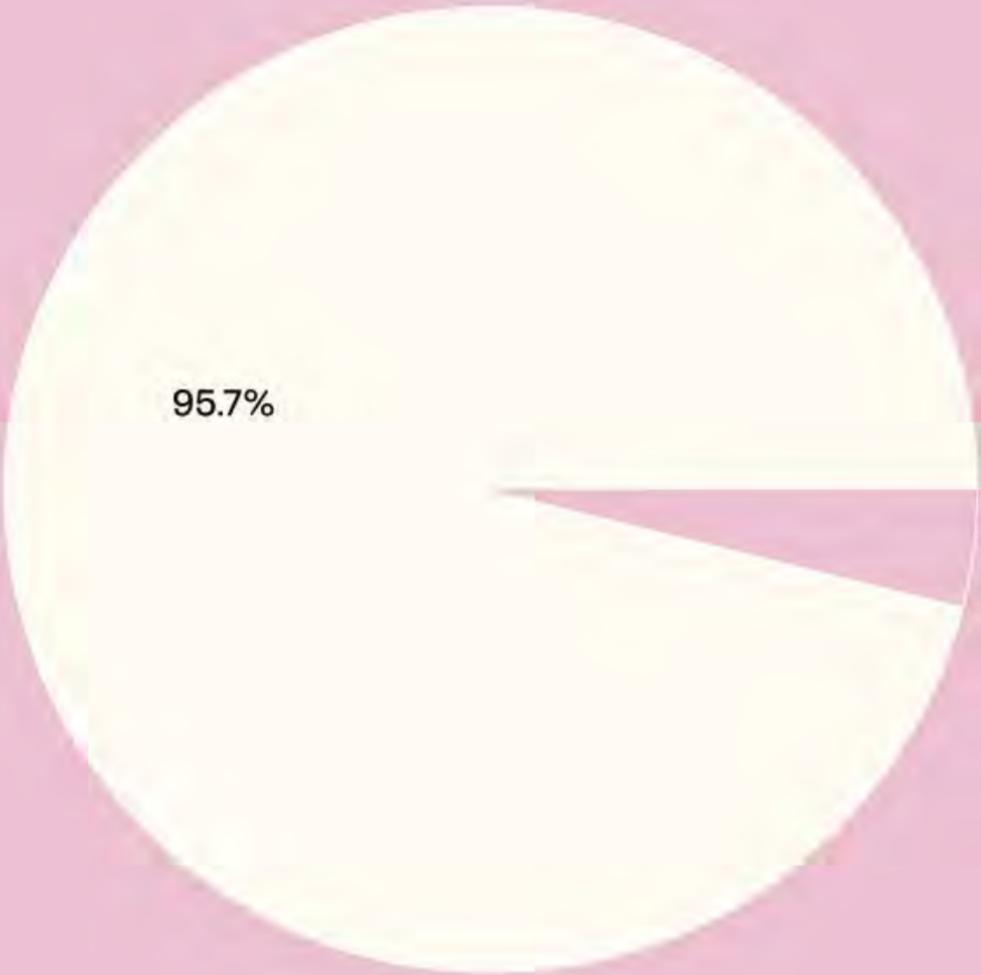
- 1 We are providing an anonymised voice to anyone who may have experienced these issues.
- 2 We are holding ourselves accountable to do more.
- 3 We are raising awareness that unfortunately these incidences happen, everywhere.

The anonymised results will be published in our sustainability report and will help inform how we improve making GALA a more inclusive and safer space.”

There were 601 responses to the survey (not every respondent answered every question). Results of the five anonymous questions are presented here and on the following pages.

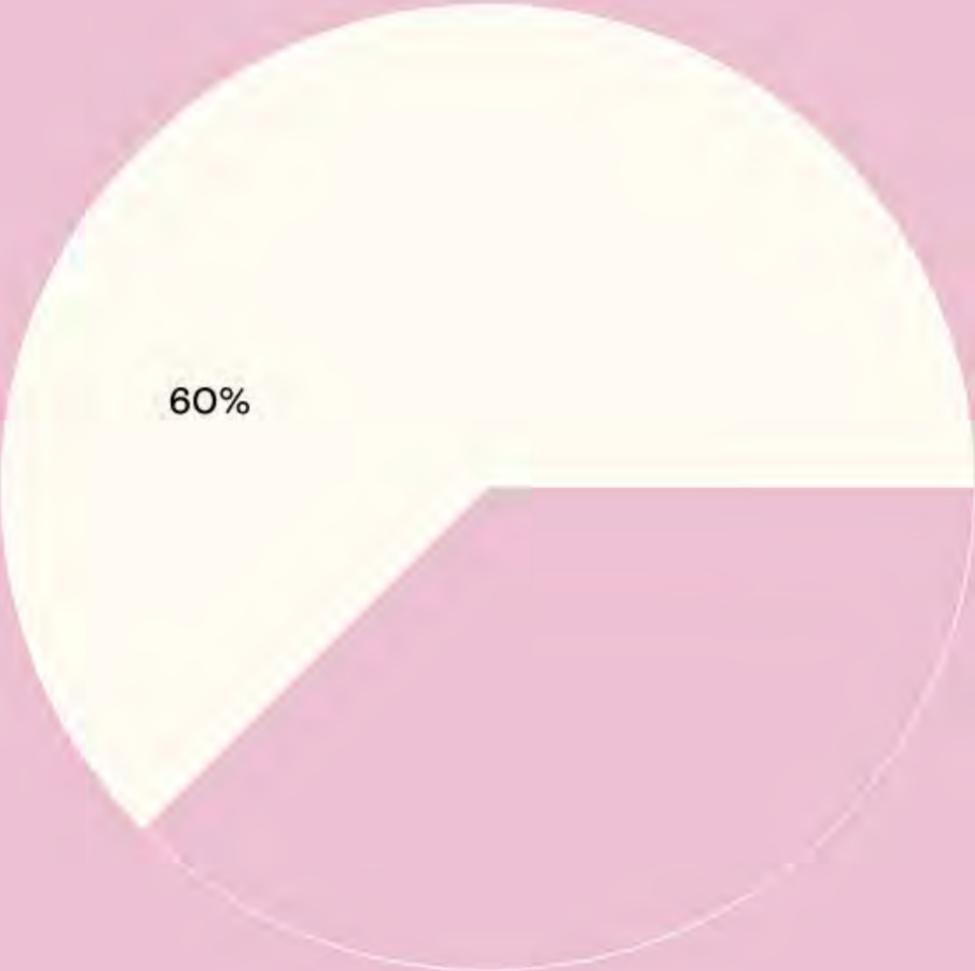
1 Did you have or witness a negative experience at GALA that related to a protected characteristic?
(e.g gender, ethnicity, age, religion, sexual orientation, disability etc)

599 responses



- Yes
- No

2 If yes were you a witness or a victim
30 responses



- I witnessed the incident / event / experience
- The incident / event / experience was directed at me

3 Please select the characteristic the negative experience related to.
27 responses



* 'Sexual Harassment' and 'None' were customised responses.

4 Please either identify the experience below and / or add your own - we know we can't multiple choice everything.

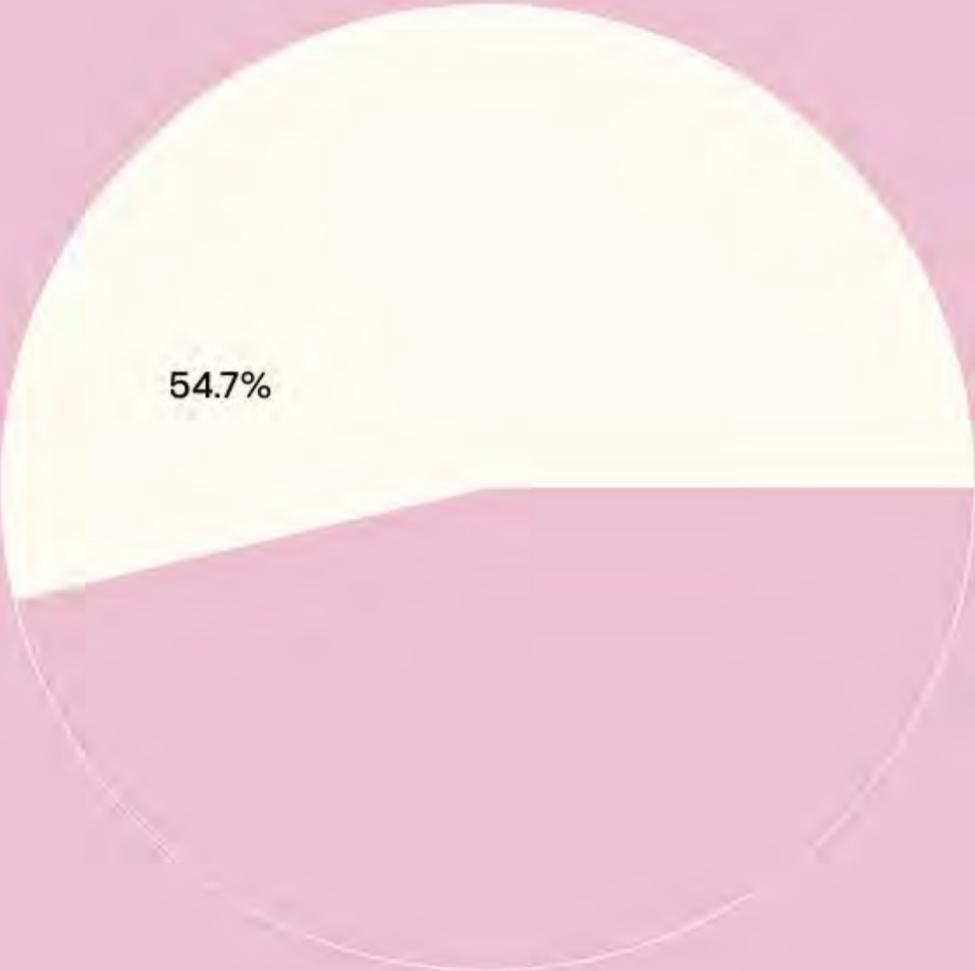
29 responses

Respondant	Behavioural <small>Micro-aggression</small>	Creepy attention*	Discrimination	Drink Spiking*	Physical abuse	Profiling	Sexual assault	Sexual Harrassment <small>(Touch)</small>	Sexual Harrassment <small>(Comments)</small>	Name calling <small>(Homophobic, abusive terms)</small>	Verbal Abuse	Verbal <small>Micro-aggression</small>
1	Yes											Yes
2				Yes								
3			Yes								Yes	
4									Yes			
5			Yes									
6						Yes						
7							Yes					
8					Yes						Yes	Yes
9									Yes			
10								Yes				Yes
11							Yes					
12							Yes					
13							Yes					Yes
14												
15	Yes											Yes
16	Yes		Yes			Yes		Yes	Yes		Yes	
17							Yes					
18							Yes					
19							Yes	Yes	Yes			
20							Yes		Yes			
21			Yes							Yes	Yes	
22								Yes				
23		Yes										
24											Yes	
25												
26							Yes		Yes			
27							Yes	Yes	Yes			
28	Yes							Yes				Yes

*Indicates a custom response. If other options e.g. 'verbal abuse' were listed response categories.

5 Did you witness any positive or encouraging displays of kindness and empathy against these issues?

179 responses



- Yes
- No

Notes

In the report we said there were 28 responses to a negative experience. In the survey there were 29, however one respondent created a custom negative experience as 'None' we therefore removed this from our results.

Three other respondents created their own custom negative experiences. These were: "Drink Spiking", "Someone calling a friend (Homophobic term of abuse) and he was disgusting" and "Creepy / unwanted attention from guy in crowd".

There were two additional questions which provided respondents with opportunity to write comments and leave email addresses. The responses are confidential and cannot be published. We used these comments to learn more about these issues from our audience to inform our decision making.

Thank you



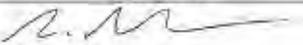


GALA 2022, Peckham Rye Common Noise Management Plan

We Are The Fair Ltd

Revision 1

07 March 2022

Role	Name	Position	Signature	Date
Author	Rupert Burton BSc (Hons) MIOA	Director		07/03/2022
Reviewer	Robert Miller BSc (Hons) MIOA	Director		07/03/2022

Revision	Date	Reason
0	16/12/2021	First issue.
1	07/03/2022	Update.

The preparation of this report by F1 Acoustics Company Limited has been undertaken within the terms of the Brief using all reasonable skill and care. F1 Acoustics Company Limited accepts no responsibility for data provided by other bodies and no legal liability arising from the use by other persons of data or opinions contained in this report. Publication of this report for any reason other than its intended and agreed purpose is strictly prohibited without written permission from F1 Acoustics Company Limited and the named Client.

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This noise management plan is Commercial in Confidence. Any disclosure, in part or in full, will lead to damage of F1 Acoustics Company Limited's 'trade secrets' including, but not limited to, specific protocols and procedures on how sound control and noise management is planned and implemented at this event.

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Figure 1: Site Location and Nearest NSR

Figure 2: Site Plan

Figure 3: Music Noise Level Predictions Daytime (11:30 to 22:30)

Appendices

Appendix A: Glossary of Acoustic Terms

Appendix B: Sound System Information

1 Introduction

1.1 Appointment

1.1.1 F1 Acoustics Company Limited (F1AC) has been appointed by We Are The Fair Ltd (WATF) to provide sound control management for GALA 2022, to be held on Thursday 2nd June, Friday 3rd June and Saturday 4th June 2022 at Peckham Rye Common, London.

1.1.2 This Noise Management Plan (NMP) contains details of the noise management strategies that will be implemented and executed by F1AC on behalf of WATF, at all times during the event.

1.2 About F1 Acoustics Company Limited

1.2.1 F1AC are specialists in event and festival sound control and have provided services for festivals including Glastonbury, Boomtown, South West Four, Leeds, Latitude, Kendall Calling and Festival No. 6 plus numerous other single stage and multi-stage events across the UK. We have a combined experience of over 20 years providing high quality sound control services and all of our Consultants are Members of the Institute of Acoustics. Our staff have presented expert testimony at planning and licencing hearings as well as being accustomed to liaising with Local Authority Officers regarding noise issues.

1.2.2 F1AC has used National Guidelines, The Code of Practice on Environmental Noise Control at Concerts (The Noise Council, 1995) and our expert experience in this sector to tailor this Noise Management Plan for the type of event, number of customers, number of stages and location to ensure an achievable noise management protocol is established.

2 Licence, Standards and Guidance

2.1 Licence Conditions

2.1.1 Southwark Council (SC) and WATF have proposed the following conditions relating to noise for the GALA 2022 event:

“1. The PLH will be required to employ a noise control consultant who shall produce a Noise Management Plan (NMP).

2. The Noise Management Consultant will carry out a test of the noise sources prior to the event. The tests shall be conducted at the nearest residential premises.

3. The PLH will ensure an officer from Environmental Protection Team (EPT) is invited to the proposed sound tests prior to the event (preferably one day before the event).

4. The PLH shall ensure that all reasonable requests from the Council Officers are complied with.

5. The details of two contact telephone numbers, including a mobile telephone number, permanently staffed during performances, will be made available to council officers prior to the event(s).

6. At least one week prior to the beginning of the event, a leaflet drop is to be made to households in the immediate area. The leaflet is to include a timetable and description of each performance and the contact telephone numbers.

7. The PLH should ensure that the music noise level limits proposed in the noise management plan are not exceeded during the event. These limits shall be subject to review during this event and future events if EPT are to receive a substantiated noise complaint at any point during the event

8. The PLH will ensure that regular checks are to be carried out at the nearest sound sensitive locations to the event (e.g. houses, residential homes, churches as described in the NMP) to monitor the noise and ensure that the limits agreed are not exceeded.

9. *The volume of all sound equipment on site shall be the responsibility of the Noise Management Consultant appointed by the PLH.*

10. *No additional sound equipment shall be used on site without the prior agreement of the council's EPT and the appointed Noise Management Consultant.*

11. *The appointed Noise Management Consultant shall continually monitor noise levels at the sound mixer position and instruct the sound engineer accordingly to ensure that the above noise limits are not exceeded. The Council shall have access to the results of the noise monitoring at any time.*"

2.2 Code of Practice on Environmental Noise Control at Concerts

2.2.1 The Code of Practice on Environmental Noise Control at Concerts [1] contains the following relevant guidance regarding the off-site noise limits at the nearest noise sensitive receptors (NSR):

"3.1 The music noise levels (MNL) when assessed at the prediction stage or measured during sound checks or concerts should not exceed the guidelines shown in Table 1 at 1 metre from the façade of any noise sensitive premises for events held between the hours of 09.00 and 23.00.

Table 1

Concert days per calendar year, per venue	Venue category	Guideline
1 to 3	Urban Stadia or Arenas	The MNL should not exceed 75 dB(A) over a 15 minute period
1 to 3	Other Urban and Rural Venues	The MNL should not exceed 65 dB(A) over a 15 minute period
4 to 12	All Venues	The MNL should not exceed the background noise level by more than 15 dB(A) over a 15 minute period

Notes to Table 1.

- 1. The value used should be the arithmetic average of the hourly LA90 measured over the last four hours of the proposed music event or over the entire period of the proposed music event if scheduled to last for less than four hours.*
 - 2. There are many other issues which affect the acceptability of proposed concerts. This code is designed to address the environmental noise issue alone.*
 - 3. In locations where individuals may be affected by more than one venue, the impact of all the events should be considered.*
 - 4. For those venues where more than three events per calendar year are expected, the frequency and scheduling of the events will affect the level of disturbance. In particular, additional discharges can arise if events occur on more than three consecutive days without a reduction in the permitted MNL.*
 - 5. For indoor venues used for up to about 30 events per calendar year an MNL not exceeding the background noise by more than 5 dB(A) over a fifteen minute period is recommended for events finishing no later than 23.00 hours.*
 - 6. Account should be taken of the noise impact of other events at a venue. It may be appropriate to reduce the permitted noise from a concert if the other events are noisy.*
 - 7. For venues where just one event has been held on one day in any one year, it has been found possible to adopt a higher limit value without causing an unacceptable level of disturbance.*
- 3.2 For events continuing or held between the hours 23.00 and 09.00 the music noise should not be audible within noise-sensitive premises with windows open in a typical manner for ventilation.*

Notes on Guidelines 3.2

- 1. The use of inaudibility as a guideline is not universally accepted as an appropriate method of control. References 6 & 7 (Appendix 1) set out the various issues. This guideline is proposed as there is insufficient evidence available to give more precise guidance.*

2. Control can be exercised in this situation by limiting the music noise so that it is just audible outside the noise sensitive premises. When that is achieved it can be assumed that the music noise is not audible inside the noise sensitive premises.

3.3 The nature of music events means that these guidelines are best used in the setting of limits prior to the event (see 4.0).

3.4 Assessment of noise in terms of dB(A) is very convenient but it can underestimate the intrusiveness of low frequency noise. Furthermore, low frequency noise can be very noticeable indoors. Thus, even if the dB(A) guideline is being met, unreasonable disturbance may be occurring because of the low frequency noise. With certain types of events, therefore, it may be necessary to set an additional criterion in terms of low frequency noise, or apply additional control conditions.

Notes to Guideline 3.4

1. It has been found that it is the frequency imbalance which causes disturbance. Consequently there is less of a problem from the low frequency content of the music noise near to an open air venue than further away.

2. Although no precise guidance is available the following may be found helpful (Ref.8): A level up to 70 dB in either of the 63 Hz or 125 Hz octave frequency band is satisfactory; a level of 80 dB or more in either of those octave frequency bands causes significant disturbance.

3.5 Complaints may occur simply because people some distance from the event can hear it and that, consequently, they feel the music must be loud even though the guidelines are being met. In fact topographical and climatic conditions can be such that the MNL is lower at locations nearer to the venue."

2.2.2 A glossary of acoustic terms is provided in Appendix A to assist the reader.

2.3 Proposed Target Music Noise Levels

2.3.1 The national guidance document "Code of Practice on Environmental Noise Control at Concerts", although withdrawn by the Chartered Institute of Environmental Health (CIEH) in 2019 is still the most up to date guidance document available and is still often used in establishing the off-site music noise levels (MNL) for events.

- 2.3.2 Urban parks can present several challenges and require a balance between the requirements of the organisers to be able to deliver a successful event and the impacts on the surrounding local community. In recent years, we have seen many debates on permitted levels and the guidance is currently subject to review by a CIEH working group with a view to taking a more pragmatic approach to the control of noise.
- 2.3.3 Many urban spaces operate successfully with higher off-site MNLs, in line with the guidance levels for urban stadia and arenas where the off-site MNL is $L_{Aeq,15min}$ 75 dB. This approach is supported by the findings of the DEFRA study NANR 292 “Attitudes towards environmental noise from concerts”, where the event venue category is not shown to affect the annoyance of residents and therefore the differentiation between urban parks and urban stadia/arenas is not significant.
- 2.3.4 Off-site MNL limits are regularly increased to the urban stadia or arena guidance levels in urban parks such as Brockwell Park, Victoria Park, Boston Manor Park, the Olympic Park, Wembley Park and those across the London Borough of Lambeth. Table 2.1 demonstrates the various off-site music levels permitted at venues throughout the UK.

Table 2.1: Example Off-site Music Noise Levels

Venue	Off-site Music Noise Limit $L_{Aeq,15min}$ dB	Venue category	Max. event days per Year (if known)
Bellahouston Park, Glasgow	75	Other urban	-
Blackheath Common, London	75	Other urban	-
Boston Manor Park, London	75	Other urban	-
Brockwell Park, London	75	Other urban	-
Clapham Common, London	75	Other urban	8 days
Don Valley, Sheffield	75	Urban Stadia or Arena	-
Greenwich Peninsula, London	75	Other urban	-
Hackney Marches, London	75	Other urban	-
Heaton Park, Glasgow	80	Other urban	4 days
Lancashire Country Cricket Club	80	Urban Stadia or Arena	8 days
Lloyd Park, Walthamstow	75	Other urban	-
Mayflower Park, Southampton	75	Other urban	-
Milton Keynes Bowl	75	Urban Stadia or Arena	-
Moor Park, Preston	75	Other urban	-
Morden Park, Merton	75	Other urban	-
Olympic Park, London	75	Other urban	6 days
Ponderosa Park, Sheffield	No Limit	Other urban	3 days
Priory Park, Hitchin	75	Other urban	-
Shoreditch Park, London	75	Other urban	-

Venue	Off-site Music Noise Limit $L_{Aeq,15min}$, dB	Venue category	Max. event days per Year (if known)
Streatham Common, London	75	Other urban	-
The Tetley, Leeds	75	Other urban	-
Three Mills Green, Newham	75	Other urban	-
Twickenham Stadium, London	75	Urban Stadia or Arena	8 days
Victoria Park, London	75	Other urban	9 days
Wardown Park, Luton	84 (1 min)	Other urban	3 days
Yorkshire County Cricket Club	75	Urban Stadia or Arena	-

- 2.3.5 The GALA event has previously been held in Peckham Rye Park in 2018, 2019, 2020 and 2021 with the off-site MNLs successfully controlled to a limit of $L_{Aeq,15min}$ 75 dB.
- 2.3.6 For 2022 it is proposed to control the off-site MNLs to a limit of $L_{Aeq,15min}$ 75 dB, with a lower target level of $L_{Aeq,15min}$ 70 dB during the earlier hours of each event.

3 Site, Environs and Details of the Event

3.1 Site Location

3.1.1 The festival site is situated at Peckham Rye Common, Straker’s Road, London, SE15 3UA within the London Borough of Southwark. The site is within an urban and sub-urban residential area with flat topography surrounding the site. Peckham Rye Park is surrounded by noise sensitive premises. A plan showing the event site location and surrounding area is included as Figure 1.

3.1.2 The character of the event site is urban / sub-urban with local road traffic noise.

3.2 GALA 2022

3.2.1 The event will be held on Thursday 2nd June 2022 from 11:30 to 23:00, Friday 3rd June 2022 from 11:30 to 23:00 and Saturday 4th June 2022 from 11:30 to 23:00. Sound propagation tests will occur on the morning of Thursday 2nd June 2022. A plan showing the site layout including the location and orientation of the main stages is included as Figure 2.

3.2.2 There will be four main stages. The stage details and programmed curfew times are given in Table 3.1.

Table 3.1: Stage Details and Curfew Times (TBC)

Stage Details	Stage Curfew Times		
	Thursday 2 nd June	Friday 3 rd June	Saturday 4 th June
Stage 1 – an open-air stage (approx. 15-30m wide)	22:30	22:30	22:30
Stage 2 – an open-air stage	22:00	22:00	22:00
Stage 3 – covered dome stage (approx. 25m diameter)	22:15	22:15	22:15
Stage 4 – an open-air stage	21:45	21:45	21:45

3.2.3 All of the sound systems will have appropriate controls for limiting, adjusting and fine-tuning individual third octave frequency bands.

- 3.2.4 Sound systems to be installed at each of the stages will be considered in detail to ensure the specification, size and configuration is appropriate for the event site to provide the coverage required on-site and the directional control to minimise off-site MNLs.

4 Sound Control Procedure

4.1 Personnel

- 4.1.1 To ensure the proposed MNL is controlled in accordance with the Licensing Act 2003, all the steps of the sound control procedure outlined below will be adopted for this event.
- 4.1.2 A team consisting of one Lead Consultant and one technician will be working at the event. Details for the Lead Consultant will be provided to the local authority prior to the event. The Lead Consultant will be contactable at any time during the licenced period on the site communication radio and/or by mobile phone.
- 4.1.3 The sound control team will liaise with the team of audio engineers based at the stages and operators of any approved smaller sound systems around the site. The audio engineers will work under the instruction of the sound control team and put in to place any required alterations to the sound systems overall or frequency based output to achieve compliance with the premises licence and agreed MNL limits. The festival management will be kept updated with regard to the off-site noise levels throughout the event.

4.2 Sound Control Program

Pre-event Information

- 4.2.1 Within the two weeks before the event WATF will leaflet drop local residents of noise sensitive premises in the immediate area detailing the community hotline telephone number, nature, timings of the programmed entertainment and propagation tests of the event.

Noise Curfew

- 4.2.2 Noise from the operation of sound systems for regulated entertainment will not take place before 11:30 on the event days and will be programmed to finish by 22:30 on Thursday, Friday and Saturday. However, sound checks using low levels of white/pink noise, clicks/tones and microphone checks for sound system set-up, line checking and time alignment may take place on the Thursday. Sound system tuning and propagation tests will occur on the morning of event days not before 09:00. These sound checks will be kept to a minimum.

Sound Propagation Tests and Sound System Set-up Checks

4.2.3 The following schedule of sound system set-up, tuning and propagation tests will occur if required for this event:

- Wednesday 10:00 to 19:00 - Line checking, set-up and sound system alignment. No music, only white/pink noise, clicks/tones and microphone checks. This will reduce the disturbance to local residents on the Wednesday and contain the music noise to Thursday, Friday and Saturday only.
- Thursday, Friday and Saturday 09:00 to opening - Sound systems tuning time, music allowed.
- Thursday 10:00 to 11:30 - Sound system propagation tests to set starting sound levels at the stages.

4.2.4 The sound propagation tests consist of playing music, similar to the programmed artists, through the sound systems and measuring the MNLs at fixed monitoring points to be used throughout the event in the front of house (FOH) area, ideally at the mixing position where located FOH, for each of the stages. Concurrent off-site measurements at selected NSR will also be taken for each stage to allow identification of any potential problems from individual stages at individual NSR. These tests take account of all physical factors (e.g. distance, ground absorption, air absorption and meteorological conditions) such that the on-site operating levels can be adjusted and set to achieve compliance with the proposed off-site MNL limits before the start of the event.

Sound Monitoring and Control

4.2.5 WATF are to inform all relevant parties that F1AC are undertaking the sound control role as part of the license requirement and that this role has been appointed and approved by WATF. F1AC will have ultimate operational control over all the sound levels throughout the event. Therefore, all other parties, including artists, production managers, stage managers, sound engineers and event managers will be instructed not to increase any sound levels unless specifically agreed by the Lead Consultant responsible for sound control.

4.2.6 Off-site noise levels will be measured using Class 1 specification integrating sound level meters capable of measuring third-octave bands. Octave band MNL measurements will be regularly taken at proposed monitoring positions as shown in Figure 1. The monitoring positions identified with the highest MNLs will be monitored more

frequently than those with a lower MNL. Additional monitoring positions may be added during the event.

- 4.2.7 If any MNL are measured to be above the proposed MNL limits, provided in Table 3.1, the sound engineer at the stage identified (or all stages if an individual stage cannot be easily identified) will be instructed to reduce the MNL, until a measurement showing compliance with the proposed MNL limits is possible. In addition to the control of the overall sound level, frequency adjustments can also be made to reduce the sound at certain low frequencies, often characterised outside the event as a ‘bass beat’.

Table 4.1: Proposed MNL Limits

Location	Daytime 11:30 to 23:00
	Broadband $L_{Aeq,15min}$ dB
Sound monitoring location representative of a noise sensitive premises	75 ¹

¹During the earlier hours of each event day MNLs will be controlled to a target level of $L_{Aeq,15min}$ 70 dB.

- 4.2.8 During the earlier hours of each event day the front of house sound levels will be controlled with regard to the target off-site level of $L_{Aeq,15min}$ 70 dB and consideration to the audience numbers at each stage.
- 4.2.9 Throughout the event, F1AC will be available to liaise closely with Southwark Council Officers responsible for noise, if they are in attendance. If F1AC is made aware of MNLs approaching the agreed limits, sound levels at each stage where it is considered necessary will be reduced. Results of the off-site noise monitoring and any related actions will be collated and kept available by F1AC for inspection by the Local Authority at any time during the event.

Low Frequency Sound Control

- 4.2.10 Paragraph 3.4 from the Noise Council guidance provided in Section 1 states low frequency noise should also be considered separately to minimise the disturbance at NSR. Notes on Paragraph 3.4 indicate that the onset of significant disturbance is between 70 dB and 80 dB (unweighted). Note 1 of Paragraph 3.4 states that it is the frequency imbalance that causes the disturbance and consequently there is less of a problem from the low frequency content of the music noise near to an open air venue than further away.

- 4.2.11 The frequency imbalance occurs because the distance attenuation of sound is frequency dependent, with lower (bass) frequencies attenuating at a slower rate than higher frequencies. The distance at which this frequency imbalance becomes noticeable is generally between 1 – 2 km.
- 4.2.12 At NSR closer to the site than the onset of the frequency imbalance the $L_{Aeq,15min}$ MNL limit proposed will take in to account the low frequency component of the music noise. At these NSR the music noise will contain the full frequency range without significant imbalance, subsequently controlling the A-weighted limit will also control the low frequency component of the MNL.
- 4.2.13 The assessment of the MNL at the NSR will include a subjective assessment for any frequency components or featured elements that may cause undue disturbance (including low frequency music noise). In the event that an undue disturbance is identified, appropriate adjustments will be actioned at the relevant stage(s).
- 4.2.14 Table 3.2 shows the target low frequency MNL limit that, based on our expert experience of similar events, will be applied at NSR where the low frequency component of the music noise is dominant, likely to be at a distance greater than 1 km from the event.

Table 4.2: Target Low Frequency MNL Limit

Location	Daytime 11:30 to 23:00
	63 Hz and 125 Hz Octave Bands $L_{Zeq,15min}$ dB
Sound monitoring location representative of a noise sensitive premises where low frequency music noise is dominant	70

Community Hotline and Response to Complaints

- 4.2.15 A dedicated community hotline, the telephone number of which will be published as aforementioned in Paragraph 3.2.1, will be available for residents from 11:30 to 22:30 on each event day. All complaints will be logged and those relating to noise will immediately be relayed to the Lead Consultant with details, where provided, of the complainant's name, address and postcode, telephone number and a description of the disturbance.

4.2.16 Should any complaints of noise be received, at any time during the event or sound propagation tests, a Consultant from the sound control team will visit the complainants address and take a measurement. If MNLs are measured to be above the proposed MNL limit immediate action will be taken on-site to reduce the sound level from the event. This will be achieved by two-way radio or mobile phone communication with all persons involved with the sound control procedures, thus a quick response to the problem can be actioned. However, from experience, it has been found that this pro-active sound control procedure will prevent the limits from being exceeded in the first place. Results of complaint investigation monitoring and any related actions will be collated and kept available by F1AC for inspection by the Local Authority at any time during the event.

Post-event Compliance Report

A post-event compliance report will be available two weeks after the event including a summary of the off-site noise levels measured throughout the event; actions taken as a result of the measurements; complaints received; complaint investigation measurements; and any actions taken as a result of complaint investigation.

5 Sound Propagation Predictions

5.1 Prediction Methodology

- 5.1.1 Sound propagation predictions have been undertaken using ISO 9613 'Acoustics – Attenuation of sound during propagation outdoors' [2] as implemented by SoundPLAN 8.2 sound modelling software. The ISO 9613 predictions of the GALA 2022 site have taken into account the attenuation from geometrical divergence, atmospheric absorption and ground effect between the selected primary stages and the noise monitoring positions surrounding the festival site.
- 5.1.2 Mapping of the 2022 festival site has been supplied by the client with additional surrounding mapping acquired from the Ordnance Survey Open Data website. Topographical DTM data has been obtained from the Environment Agency Open Government online.
- 5.1.3 Typical variable atmospheric conditions have been considered to be a temperature of 10°C and 70 % relative humidity for the assessment. The attenuation from ground effect has been calculated based on porous ground at the source, middle and receiver areas, water has been considered as hard ground.
- 5.1.4 Downwind propagation has been assumed in all directions for the purposes of the noise predictions.
- 5.1.5 Sound systems have been input using d&b audiotechnik ArrayCalc software to model equivalent approximate speaker systems and set-ups appropriate for each stage. This includes proposed trim heights, stage width, subwoofer layout and configuration. The detailed sound system directivity patterns are directly imported to the SoundPLAN model which uses this data to predict sound levels from individual speakers.
- 5.1.6 Sound system information used in the model is presented in Appendix B.
- 5.1.7 All receivers positioned at the monitoring positions are at 1.5 m above ground level. Grid maps have been calculated at 1.5 m above ground level.

5.2 Source Input Music Noise Levels

5.2.1 Music frequency spectrums measured by F1AC at a comparable event for a Main Stage headliner has been used as the input for the Main Stage and Stage 4; and from dance music stages have been used as the input for Stages 2 and 3. These frequency spectrums are considered representative of the typical music at this event. The input spectrums are shown in Table 5.1.

Table 5.1: Music Input Spectrum

Stage	Octave Band $L_{Zeq,T}$, dB							
	63 Hz	125 Hz	250 Hz	500 Hz	1 kHz	2 kHz	4 kHz	8 kHz
Main Stage	112	100	96	94	93	89	87	85
Stage 2 and Stage 3	106	97	95	95	90	85	83	82
Stage 4	110	98	94	92	91	87	85	83

5.2.2 The front of house sound levels modelled for each sound system are 98 $L_{Aeq,T}$ dB for the Main Stage and 96 $L_{Aeq,T}$ dB for Stage 2, 3 and 4. These levels are considered reasonable for the headline acts during the later periods of the event days, earlier on the front of house sound levels will be controlled to lower levels.

5.3 Music Noise Level Prediction Results

5.3.1 The results have been predicted for the main four stages all operating at once.

5.3.2 The results of the sound modelling are presented in Tables 5.2 below. A Broadband A-weighted noise map of the predicted results is provided in Figures 3.

Table 5.2: Music Noise Level Prediction at Monitoring Positions

Receptor Location	Broadband $L_{Aeq,T}$, dB	Octave Band $L_{Zeq,T}$ dB	
		63 Hz	125 Hz
MP1 – 166 Peckham Rye	72	90	79
MP2 – 186 Peckham Rye	71	87	79
MP3 – 204 Peckham Rye	71	86	80
MP4 – 9 Colyton Road	65	84	66
MP5 – 40 Colyton Road	66	86	68
MP6 – Waveney House	70	83	76
MP7 – 169 Peckham Rye	72	87	76
MP8 – 142 Peckham Rye	73	89	80

5.4 Prediction Conclusions

- 5.4.1 The results of the sound predictions demonstrate that with the front of house music levels at 98 $L_{Aeq,T}$ dB for the Main Stage and 96 $L_{Aeq,T}$ dB for Stages 2, 3 and 4 the off-site music noise levels at all receptors are unlikely to exceed the noise limit of 75 $L_{Aeq,15min,T}$ dB.
- 5.4.2 The front of house sound levels used in the predictions are considered reasonable for the headline acts during the later periods of the event days, earlier on the front of house sound levels will be controlled to lower levels and subsequently the off-site music noise levels will also be lower.
- 5.4.3 The prediction methodology used predicts downwind propagation in all directions for all sources at the same time, this may result in the off-site music noise levels being over predicted compared to the real-world, as each stage is at a different angle to each receptor it would therefore not be possible for a receptor to be directly downwind of every stage. The results should therefore be considered a worst-case scenario.
- 5.4.4 Detailed sound system design will be carried out in conjunction with the appointed sound system providers before the event to ensure the actual sound systems used at the event are optimized to minimise the off-site sound propagation and improvements where possible will be made to the sound systems used in the initial noise modelling.
- 5.4.5 The sound prediction results demonstrate that it is feasible to operate the GALA Festival 2022 at Peckham Rye Common with reasonable MNL at the stages while maintaining compliance with the MNL criteria.

References

- 1) Noise Council. Code of Practice on Environmental Noise Control at Concerts. 1995.
- 2) International Organization for Standardization. ISO 9613 'Acoustics: Attenuation of sound during propagation outdoors'. 1996.



Legend

- Monitoring Point
- Stage

Monitoring Positions

MP 1	166 Peckham Rye
MP 2	186 Peckham Rye
MP 3	204 Peckham Rye
MP 4	9 Colyton Road
MP 5	40 Colyton Road
MP 6	Waveney House
MP 7	169 Peckham Rye
MP 8	143 Peckham Rye

REV	DATE	D	R	DESCRIPTION
0	16/12/2021	RM	RB	Issue
1	07/03/2022	RB	RM	Update

FL Acoustics

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PROJECT:	GALA 2022 – Noise Management Plan
CLIENT:	We Are The Fair Ltd
TITLE:	Site Location and Nearest Noise Sensitive Receptors
DATE:	07/03/2022
REVISION:	0
SCALE:	As shown.
DRAWING NO:	1668/NMP/1/1
FIGURE NO:	1
DRAWN BY:	Rupert Burton
REVIEWED BY:	Robert Miller



Key



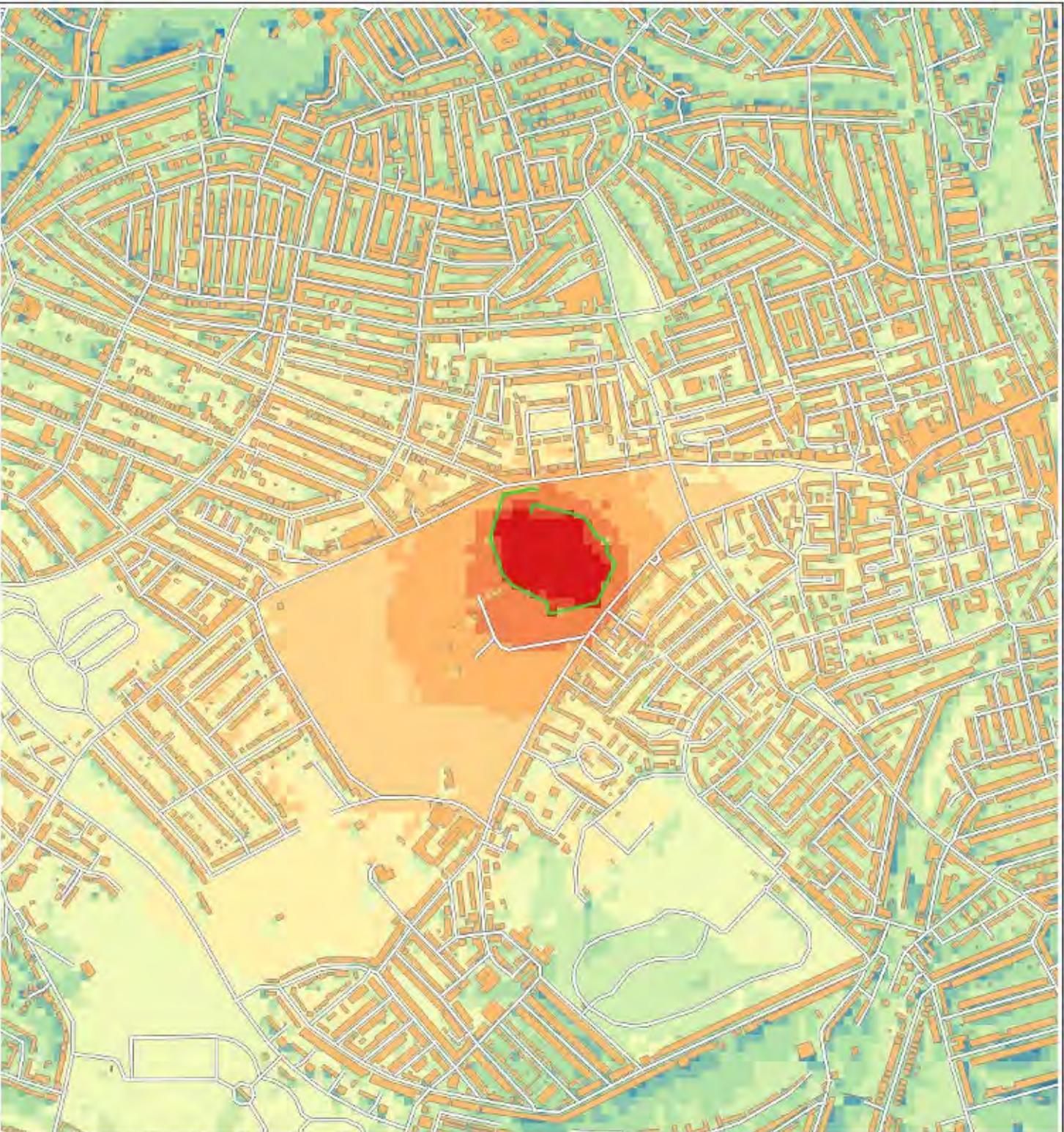
Sound system location and direction

REV	DATE	D	R	DESCRIPTION
0	16/12/2021	RM	RB	Issue
1	07/03/2022	RB	RM	Update

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PROJECT:	GALA 2022 – Noise Management Plan
CLIENT:	We Are The Fair Ltd
TITLE:	Site Plan
DATE:	07/03/2022
REVISION:	0
SCALE:	As shown.
DRAWING NO:	1668/NMP/2/1
FIGURE NO:	2
DRAWN BY:	Rupert Burton
REVIEWED BY:	Robert Miller



Key

Grid Noise Map @ 1.5 m AGL, Broadband Laeq, dB



REV	DATE	D	R	DESCRIPTION
0	16/12/2021	RM	RB	Issue
1	07/03/2022	RB	RM	Update

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PROJECT:	GALA 2022 – Noise Management Plan
CLIENT:	We Are The Fair Ltd
TITLE:	Music Noise Level Predictions Daytime (11:30 to 22:30)
DATE:	07/03/2022
REVISION:	0
SCALE:	As shown.
DRAWING NO.:	1668/NMP/3/1
FIGURE NO.:	3
DRAWN BY:	Rupert Burton
REVIEWED BY:	Robert Miller

Appendices

Glossary of Acoustic Terms

Noise is defined as unwanted sound. The range of audible sound is from 0 dB to 140 dB. The frequency response of the ear is usually taken to be about 18 Hz (number of oscillations per second) to 18,000 Hz. The ear does not respond equally to different frequencies at the same level. It is more sensitive in the mid-frequency range than at the lower and higher frequencies, and because of this, the low and high frequency component of a sound are reduced in importance by applying a weighting (filtering) circuit to the noise measuring instrument. The weighting which is most used and which correlates best with the human subjective response to noise is the A-weighting. This is an internationally accepted standard for noise measurements.

The ear can just distinguish a difference in loudness between two noise sources when there is a 3 dB difference between them. Also when two sound sources of the same noise level are combined the resultant level is 3 dB higher than the single source. When two sounds differ by 10 dB one is said to be twice as loud as the other.

The subjective response to a noise is dependent not only upon the sound pressure level and its frequency, but also its intermittency. Various indices have been developed to try and correlate annoyances with the noise level and its fluctuations. The indices and parameters used in this report are defined below:

- **Background Noise Level** – The prevailing sound level at a location, measured in terms of the $L_{A90,T}$, on an equivalent day and at an equivalent time when no concert or sound checks are taking place.
- **dB(A)** – The A-weighted sound pressure level whereby various frequency components of sound are weighted (equalized) to reflect the way the human ear responds to different frequencies.
- **L_{Aeq}** – The equivalent continuous sound pressure level which at a given location over a given period of time contains the same A-weighted sound pressure level of a steady sound that has the same energy as the fluctuating sound under investigation.
- **$L_{AN,T}$** – The A-weighted sound level exceeded for N% of the measurement period (T).
- **Music Noise Level (MNL)** – The L_{Aeq} of the music noise measured at a particular location.
- **Noise Consultant** – A person given responsibility by the organiser of the event for monitoring noise levels in accordance with the prevailing conditions, and who has the ability and authority to make decisions and implement changes in noise level during the event.

Sound System Information

Appendix B - Sound System Information

Table B.1: Stage Sound System Information and Source Music Noise Levels

ID	Stage	Description	Tops (L&R)	Subs (L&R or Mono)	Fills (Total)	Spacing (L&R)	Reference Point (distance from sound system)	Source Spectrum	Sound level $L_{Aeq,TOT}$ at ref. point, dB
S1	Main Stage	Flown Line Array (L&R), Outfills, Front Fills and Sub Array	6x V8 2x V12	16x V-SUB	2x V7P 2x V10P	12 m	30 m	Main Stage	98
S2	Stage 2	Ground stacked Line Array (L&R), 3x rows of delays and Sub Array	4x V8 2x V12	10x V-SUB	4x V7P 4x V10P 2x V-SUB	21 m	35 m	Dance Stage	96
S3	Stage 3	Ground stacked Line Array (L&R), Front fills, Rear fills, Outside fills and Sub Array	4x V7P	6x V-SUB	6x V10P	14 m	15 m	Dance Stage	96
S4	Stage 4	Ground stacked Line Array (L&R), Front fills and Sub Array	4x V8	10x V-SUB	2x V10P	13 m	30 m	Main Stage	96

Consultation timeline for Gala 2022

6th September 2021

SAG to debrief previous show and confirmed dates for 2022

9th December 2021

Emailed our Gala stakeholder list of 96 people including residents and councillors, asking if they wanted to remain on the list for 2022.

16th December

Chased our Gala stakeholder list for feedback.

17th December 2021

SAG #1 for Gala – explained moving to Common and discussed application for Premises Licence would be wider and cover more days and capacity for future proofing.

10th January 2022

Southwark started their consultation including to local park groups, Rye Hill Tenants & Residents Association and councillors, sending info about the Gala event for 2022 and invite to a stakeholder engagement meeting.

14th January 2022

The Fair emailed updated stakeholder list (41 people) to invite them to stakeholder meeting on 22nd February.

14th February

Gala Festival Residents Notification letter sent out to 10,000 local residents and business (request for 250 resident tickets received the next day)

Included link to <https://www.thisisgala.co.uk/community>

Included resident specific community@thisisgala.co.uk email address

17th February

SAG #2 and re-stated broader licence application plans and reasons.

22nd February

Stakeholder meeting that all Southwark and WATF contacts had been invited to. Told all stakeholders on the call of our plans to put in a broader licence to future proof, but that for 2022 we only intended to host Gala three days at 9,999.

3rd March

Stakeholder meeting minutes sent to full WATF stakeholder list of 41 people.

Crime and Safety:

- A safe space at the festival
- A welfare tent at the festival
- 5 - 9 professionals whose sole purpose is to provide welfare support to people in cases of anything ranging from anxiety to attacks to sexual assault. These professionals (where required) prepare detailed reports of incidences to support further investigation.

Evidence of mayoral support:

- We've donated tickets to the upcoming Mayoral Charity Ball on April 2nd 2022.

Southwark Day Centre for Asylum Seekers

- For Southwark Day Centre for Asylum Seekers we collaborate closely to raise money for refugees and asylum seekers. Last year we raised over £8k, this year we are aiming for £10k.

Peckham Platform:

- We sponsored Peckham Platform and their Youth Platform to build an art installation at the festival.
- This year we are doing the same but have doubled the budget available to them.

Wider Community Engagement:

- We have limited resources so we can't sponsor and fundraise for too many charities, so for other charities or community groups we offer free tickets to the festival
- Here is a list of some of the charities we are in contact with currently and have offered tickets too
 - Southwark Carers
 - SL Creatives
 - Movement Factory
 - South London Gallery
 - Food Cycle
 - Southwark Foodbank
 - London Leaders of Tomorrow
 - The Ernest Foundation
 - Dream Believe Achieve
 - Girls About Peckham
 - Shape Arts
 - IntoArt
 - Peckham Studios
 - Theatre Peckham

Inclusivity - Accessibility.

- We're working with Attitude is Everything to improve accessibility for deaf and disabled people. We've just published a comprehensive accessibility page in line with their guidance which is the first part of our application.

<https://thisisgala.co.uk/accessibility>

Inclusivity - Affordability

- Some people cannot afford tickets to GALA due to their own financial circumstances. So this year we are launching an application form to give out free tickets to people who'd love to come but would not otherwise have the means.
 - The form can be found [here](#), but this has not yet been published



SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS
C/o Copleston Centre, Copleston Road, London, SE15 4AN
Charity Reg. No. 1143912 Company No. 07519992



Dear Daniel

I'm writing on behalf of all the Trustees here at SDCAS in support of your continuing operation. The experience we had with your organisation was extremely positive, and we are very keen to have the chance to repeat it.

You and the whole GALA team were enterprising, energetic and imaginative throughout our co-operation. You went out of your way to shield us from unnecessary administrative details, took a leading role with every aspect of the arrangements from volunteer recruitment to financial details, and in general looked after us from first to last. You took a lively interest in our work, and clearly your enthusiasm had spread to your whole team, as everyone we came into contact with had the same positive attitude.

Thanks to your efforts we raised over £8000, through a mix of direct appeals to festival-goers on the gates and direct contributions from artists. This sum far exceeded our expectations. Quite apart from the simple financial value of the weekend, it was also valuable to us in terms of talking to the community about what we do. There aren't many occasions on which we get to speak to such a lively and interested cross-section of people. We often feel that our work gets a little hidden, but this was a chance to be really proud of what we do.

It's clearly a big event, and as a result there's bound to be a burden on some parts of the community in terms of noise, disruption and so on. But everyone here at SDCAS, trustees, staff, volunteers and clients, would want to make the positive case for an event whose heart is so clearly in the right place.

With best wishes

Simon Taylor
Trustee, SDCAS



**The Worshipful the Mayor of Southwark
Councillor Barrie Hargrove**

**The Mayor's Office
3rd Floor North
160 Tooley Street
London SE1**

10 September 2021

Dear Dan,

Following my muddy visit to the Gala Festival site a few weeks ago, I wanted to write to thank you for your close and extremely fruitful collaboration with Southwark's chosen charity, SDCAS. I understand that the combined fund-raising streams you organised resulted in around £8000 being donated. This is a really magnificent sum which, as you know, will be going to help some of the borough's most vulnerable residents. Talking to people in the queue will also have been a valuable chance to increase awareness of the issues and the visibility of the charity.

It was a tremendous effort, and I want to let you and the entire Gala team know how appreciated it is.

Yours sincerely,

Councillor Barrie Hargrove
The Worshipful the Mayor of Southwark